

**MPO Board Directives to Staff**  
 Pre-12/31/12 (Pending/In Progress/On Going)  
 01/01/14– Present (Completed/Pending/In Progress)

<b>Meeting Date</b>	<b>Directive</b>	<b>Status</b>
3/9/2011	Improve public outreach and add links to other transportation organizations to the MPO website	<u>In Progress:</u> DCHC MPO is now on Facebook and Twitter. New website launched 1/26/2015.
12/12/2012	Investigate ways to improve the development of socio-economic data for the 2045 MTP	<u>In Progress:</u> Staff is creating updated Community Viz model.
12/12/2012	Provide a report on how the Bennett Road and Mount Carmel Church Road intersection can be improved and funded	<u>Completed.</u> Draft TIP #U-5854.
8/13/2014	Letters to Division Engineers, Secretary Tata, etc. RE: SPOT 3.0 Prioritization Process	<u>Completed:</u> Letters sent on 8/18/2014.
9/10/2014	Letters to NCDOT Congestion Management to extend comment period deadline for US 15/501 Corridor Study.	<u>Completed:</u> Letters sent on 9/10/2014.
9/10/2014	Submit memo to NCDOT Congestion Management with formal MPO comments on draft US 15/501 Corridor Study.	<u>Completed:</u> Memo sent on 9/10/2014.
9/10/2014	Resolution to Honor Wally Bowman	<u>Completed:</u> Resolution approved during 10/8/2014 meeting.
9/10/2014	Facilitate Complete Streets Policy presentations from NCDOT and MPO member jurisdictions.	<u>Completed:</u> NCDOT and MPO members have been contacted and presentations have been requested.
9/10/2014	Schedule presentation for the US 15-501 Corridor Study.	<u>Completed:</u> Presentation given at the February 11, 2015 Board meeting.
10/8/2014	Resolution to Honor Alice Gordon	<u>Completed:</u> Resolution approved during 12/10/2014 meeting.
2/11/2015	Request for MPO Board Member Orientation	<u>Completed:</u> Orientation was held on April 8, 2015.
5/13/2015	Letter to NCDOT to follow up on NCDOT's response regarding the request to program the earmark for the Duke Beltline in the 2016-2025 STIP.	<u>Completed:</u> Letter was drafted and sent with Chair Kleinschmidt's signature after June Board meeting.
5/13/2015	Letter to NCDOT reiterating MPO's comments on how the SPOT process could be improved.	<u>Completed:</u> Letter was drafted and sent with Chair Kleinschmidt's signature after June Board meeting.
5/13/2015	Letter of Support for GROW AMERICA transportation legislation.	<u>Completed:</u> Letter was drafted and sent with Chair Kleinschmidt's signature after June Board meeting.

<b>Meeting Date</b>	<b>Directive</b>	<b>Status</b>
9/9/2015	Circulate weekly or bi-weekly digests of typical responses to public comments received on Draft Environmental Impact Statement for the D-O LRT project.	<u>On-going:</u> Three batches of responses have been circulated as of 11/2/2015.
11/4/2015	Resolution to Honor Diane Catotti	<u>Completed:</u> Resolution approved during November 11, 2015 Board Meeting
11/4/2015	Resolution to Honor Eric Hallman	<u>Completed:</u> Resolution approved during November 11, 2015 Board Meeting
11/4/2015	Resolution to Honor Mark Kleinschmidt	<u>Completed:</u> Resolution approved during November 11, 2015 Board Meeting
12/9/2015	Provide additional information on recent FAST legislation.	<u>On-going:</u> DCHC MPO LPA staff provides updates as information becomes available.
12/9/2015	Provide update on NC 54 & Dodsons Crossroad Intersection improvement project.	<u>Completed:</u> Division 7 provided an update.
12/9/2015	During next UPWP, provide detailed explanation of federal funding allocation formula and the use of census data.	<u>In Progress:</u> DCHC MPO LPA staff is working on this.
12/9/2015	Incorporate Complete Streets as priorities for 2045 MTP planning process.	<u>Completed:</u> Incorporated into Goals and Objectives of 2045 MTP and reviewed during MPO Board workshop.
12/9/2015	Facilitate an MPO Board workshop for the Goals, Objectives, and Performance Measures for the 2045 MTP.	<u>Completed:</u> DCHC MPO LPA facilitated the workshop in January.
12/9/2015	Quarterly updates on D-O LRT project.	<u>On-going:</u> GoTriangle will provide quarterly updates to MPO Board.
2/15/2016	Draft Letter of Support for D-O LRT project to advance to Engineering Phase for MPO Board Chair signature	<u>Completed:</u> 2/18/2016.