MEMORANDUM

TO: DCHC MPO Technical Committee

FROM: David Miller, Transportation Planner
Madeline Galliano, Transportation Planner

DATE: February 13, 2024

RE: FY2024 UPWP ADMINISTRATIVE MODIFICATION #1

SUMMARY

This memorandum serves as information pertaining to an administrative modification to the FY2024 Unified Planning Work Program (UPWP).

BACKGROUND

Chapel Hill Transit

The Town of Chapel Hill Transit Department will receive federal funding under FTA's Section 5310 Areas of Persistent Poverty Program. These funds will support the Chapel Hill Transit's efforts to financially plan and design a new, app-based, on-demand micro transit system to serve a two-mile corridor of the planned North-South bus rapid transit route. Inclusion of these apportioned funds in the FY2024 UPWP is required as documentation to drawdown these funds. The project and budget will be described in Appendix H.

Town of Carrboro

The Town of Carrboro has requested a redistribution of its programmed STBG-DA funds between its task codes. This amendment does not represent a gain or loss of UPWP funds; it solely represents re-balancing of the existing budget associated with several task codes as outlined in Table 1.

Table 1: STBG-DA Re-Allocation Amounts

Agency	Task Code	Local (20%)	Federal (80%)	Total (100%)
Town of Carrboro	II-B-3A: Special Studies Operations	($300)	($1,200)	($1,500)
Town of Carrboro	II-A-2: Travelers and Behavior	$50	$200	$250
Town of Carrboro	II-B-1: Targeted Planning / CMP	$70	$280	$350
Town of Carrboro	III-B-1: Prioritization	$40	$160	$200
Town of Carrboro	III-B-2: Metropolitan TIP	$100	$400	$500
Town of Carrboro	III-E: Board & TC Support and Liaison	$40	$160	$200

REQUESTED ACTION
TC Action: To receive as information.

Board Action: To receive as information.