

TECHNICAL COMMITTEE

MEETING MINUTES

November 19, 2014

The Technical Committee met on November 19, 2014 at 9:06 a.m. in the City Council

Committee Room on the second floor of Durham City Hall. The following attended:

**Mark Ahrendsen	City of Durham (TC Chair)
**Tom Altieri	Orange County
**Kelly Becker	NCDOT
**Ellen Beckmann	City of Durham
Julie Bollinger	NCDOT – TPB
** David Bonk	Town of Chapel Hill (TC CO-Chair)
Geoff Green	Triangle Transit Authority
**Ed Lewis	NCDOT – Division 7
**Bret Martin	Orange County
**Tina Moon	Town of Carrboro
**Kumar Neppalli	Town of Chapel Hill
**Liz Rooks	RTP
**Battle Whitley (Alternate)	NCDOT-Division 5
Felix Nwoko	DCHC MPO
Andy Henry	DCHC MPO
Dale McKeel	DCHC MPO
Brian Rhodes	DCHC MPO
Meg Scully	DCHC MPO
Lindsay Smart	DCHC MPO
Kosok Chae	DCHC MPO

**Voting Member

^Temporary or Non-Voting Member

Quorum Count: 11 of 22 Voting Members

Mark Ahrendsen, TC Chair, called the meeting to order at 9:06 a.m. The Alternate Voting

Members were identified and are indicated above.

PRELIMINARIES:

Adjustments to the Agenda

Mark Ahrendsen stated that he saw a couple of handouts at people's places. Mark

Ahrendsen stated that we would review those items once we got to them.

38 **Public Comments**

39 There were no comments from the public.

40 **CONSENT AGENDA:**

41 **Approval of October 22, 2014 TC Meeting Minutes (Attachment 4)**

42 Mark Ahrendsen asked for a motion to approve the October 22, 2014 TC minutes. A motion
43 was made by Liz Rooks and seconded by Tom Altieri. The motion carried unanimously.

44 **ACTION ITEMS:**

45 **FY 2015 United Planning Work Program (UPWP) – Amendment #1 (Attachment 5, 5A)**

46
47 Meg Scully provided two attachments relating to the first amendment for the UPWP FY15.
48 There are several change requests from several sub-recipients to reallocate funds to reflect their
49 level of service needed. The action today is to recommend approval to the MPO Board for the
50 resolution and accompanying tables. Mark Ahrendsen asked for a motion to approve the
51 recommendation of the table. There was a motion made by Liz Rooks and seconded by Bret Martin.
52 The motion carried unanimously. Meg Scully stated that the next amendment deadline is February
53 11, 2015 to the MPO staff. This is also the last amendment for STPDA. Meg Scully stated that she
54 would be sending out a reminder.

55 **Presentation on MPO Human Services Transportation Grants (No attachment)**

56 Meg Scully gave an overview of the Human Services Transportation Program Grants. The first
57 active grant dates back to 2008. Human Service is any service provided to the community primarily to
58 special populations. The duties of DCHC MPO are to develop the Coordinated Human Service Plan.
59 The DCHC MPO is also responsible to serve as the designated recipient for several grants, as well as
60 providing grant administration and technical support. Primarily there are three grants in which the
61 DCHC MPO is responsible. The first being the Job Access Reverse Commute Program. This program

62 aims to break down barriers for work-related transportation purpose. This program focuses on low
63 income populations, those traveling from the urban area to outside to the suburban or even rural
64 areas. MAP 21 realigned JARC with the 5307 and 5311 program. The New Freedom Program, also
65 called 5317, is meant to provide mobility services for persons with disabilities beyond those that are
66 required by the American Disabilities Act of 1990. The idea is that persons with disabilities have
67 better access to the community and can participate fully with what the community has to offer. With
68 MAP21, the MPO became a Designated Recipient for the 5310 program. The 5310 program focuses
69 on persons with disabilities and persons over age 65, providing them with transportation options for
70 most purposes so that they may have greater ability to access the community. The overview
71 provided by Meg Scully shows a list of all the grants that have been programmed by the MPO since
72 2008. It includes the project name, sub-recipient, total costs including federal and local shares, and
73 funds that have been expended as of June 30, 2014. Ellen Beckmann asked if there was a three year
74 spending limit. Meg Scully replied by stating that FTA likes to see good progress on these grants. FTA
75 states that funds are to be obligated within three years. The expectation is that funding gets moved
76 along and drawn down quickly. Ellen Beckmann wanted to know to what extent is the funding
77 considered. Meg Scully stated that the projects will be varied. David Bonk wanted to know that as
78 the MPO if we have the ability to set as a requirement that projects are piloted. Andy Henry stated
79 that he remembered that agencies had been asked to give an update on performance data. Meg
80 Scully stated that performance data is collected from the sub-recipients quarterly. Meg Scully stated
81 that today's PowerPoint presentation would be shared with the MPO Board.

82 **Triangle Incident Management Program- DCHCMPO next step (Attachment 7)**

83

The Technical Committee received a presentation from Battle Whitley, NCDOT Division 5 Operations Engineer, on the Triangle Incident Management Program to learn the initiatives DCHC can implement to begin improving the effectiveness of Incident Management in the region.

TIP Amendment #23 (Attachment 7A)

Lindsay Smart provided information on two projects that are coming before the TC for review and recommendation to the MPO Board. The first project is to add a new project to the TIP. This is at the request of the NCDOT. This is Project #C-5571 this creates funding for a public outreach and awareness program for the NCRR and NCDOT. The second project, Project# EB-4707A, also called Old Durham Chapel Hill Road is to construct bike and pedestrian facilities and a roundabout. The project schedule is being modified for ROW from 2014 to 2015 and the construction schedule is being updated from 2015 to 2016. Also, in the STIP the funding was shown as "O" which often used for something other than federal state or local funding, or it's used as a placeholder when there is no written commitment from the jurisdictions. The change is to amend the funding to update the funding type from "O" to STP-DA with local funding match. The last update is updating the construction schedule from 2015 to 2016. Ellen Beckmann asked if this meant that both phases of the project would be constructed at the same time. Lindsay Smart stated that this is what she had been told and that a meeting would be scheduled with Mike Kneis to clarify these questions. David Bonk concurred that a meeting would be necessary to clarify funding costs.

Lindsay Smart stated that today's recommendation is that the MPO Board releases this amendment for review and public comment. Ellen Beckmann stated that she recalls that this project be a combination of STP-DA and TAP Funds for the Orange County side. A motion was made by David Bonk to release the proposed TIP Amendment for review and public comment and was seconded by Ellen Beckmann. The motion carried unanimously.

108 **REPORTS FROM STAFF:**

109 **Reports from Staff (Attachment 8)**

110 The Reports from Staff are attached for review.

111 David Bonk asked about the status of the Mobility Report Card and the Congestion
112 Management Report. Felix Nwoko stated that an email would be coming from Kosok Chae regarding
113 comments received. Felix Nwoko stated that his staff has been busy working on the Congestion
114 Management Plan. Felix Nwoko stated that they are awaiting comments from member agencies. Bret
115 Martin asked about the status of reconvening the Section 5307 subcommittee. Felix Nwoko stated
116 that they are almost to the point of reconvening and that an email would be coming out regarding
117 such matter.

118 **Report from the Chair (No attachment)**

119 Mark Ahrendsen inquired about the release of the draft FY2016-2022 STIP in December. Felix
120 Nwoko stated that the draft would be released December 4, 2014.

121 **NCDOT Report (Attachment 10)**

122 Ed Lewis, NCDOT Division-7, stated that a public meeting was held earlier in the week in
123 Hillsborough for their access improvements. Ed Lewis stated that the meeting went pretty well.
124 There is a document due in February 2015. Lindsay Smart stated that she'd received an email from
125 Darius Sturdivant, NCDOT Division-8, regarding the comments summary for the US 15-501 Corridor
126 Study. The MPO had submitted comments and requested a summary back of all comments and
127 responses. The final report is available. Lindsay Smart stated that she would be forwarding the
128 comment summary and final report by email. David Bonk inquired about the feasibility study for
129 Fordham Boulevard and US 15-501 from US 15-501 South to I-40 stands. Andy Henry stated he
130 thought that more information would be available in February 2015.

131 **INFORMATIONAL ITEMS:**

132 **SPOT 4.0 Draft Schedule and Projects Subject to P4.0 (Attachment 11, 11A)**

133 **Community Meetings for the Station Area Strategic Infrastructure Study (Attachment 12)**

134 David Bonk administered the end of the meeting. David Bonk mentioned the schedule for
135 dealing with SPOT 4.0. He also mentioned that some have attended various TTA meetings yesterday
136 and today. There has been a good turnout thus far. He also noted that community meetings for the
137 Stationary Strategic Infrastructure Study would be held in Durham.

138 **Adjournment**

139 There being no further business before the Technical Committee, the meeting was adjourned
140 at 10:36 a.m.