



## **Triangle West TPO Board Meeting Agenda**

Tuesday, February 25, 2025

9:00 AM

Central Pines Regional Council

4307 Emperor Blvd  
Durham, NC 27703

**Triangle West TPO Non-Discrimination Policy Notice**[25-112](#)

The Triangle West Transportation Planning Organization (Triangle West TPO) coordinates transportation planning in Durham County, and portions of Orange County and Chatham County. Members of the public are encouraged to speak at all public meetings, including the Board and Technical Committee regularly scheduled monthly meetings. There is an opportunity for public comment at the beginning of every meeting on the Triangle West TPO calendar.

When speaking, please tell us your name and place of residence; comments are limited to three minutes per speaker. If you are interested in speaking at an upcoming meeting, you can fill out this form: <https://bit.ly/4i140Mb> or email your request to [Beth.Seidel@twtpo.org](mailto:Beth.Seidel@twtpo.org) at least 24 hours prior to the scheduled meeting start time. You may also sign up in person on the day of the meeting by adding your name to the sign-up sheet prior to the start of the meeting.

It is the policy of Triangle West TPO to assure full compliance with Title VI of the Civil Rights Act of 1964 (nondiscrimination), the Civil Rights Restoration Act of 1987 (compliance with Civil Rights legislation in all operations), Executive Orders 12898 (Environmental Justice) and 13166 (Improving Access to Services for Persons with Limited English Proficiency), and related nondiscrimination statutes and regulations in all programs and services.

It is the policy of the Triangle West TPO that no person shall be subjected to discrimination in any form based on race, color, sex, age, income status, national origin, language proficiency, or disability. If you believe you have been subjected to discrimination, please contact the Triangle West TPO Title VI Coordinator at (919) 503-4119. For details on the Triangle West TPO's Title VI non-discrimination plan, or to submit a complaint form, please see: <https://www.dchcmpo.org/work-with-us/non-discrimination-policy-title-vi>.

In compliance with the Americans with Disabilities Act (ADA) and Executive Order 13166, accommodations will be provided for persons who require assistance in order to participate in the Triangle West TPO's meetings. If assistance is needed or to request this document in an alternative form, please contact the Triangle West TPO office at (919) 503-4119 at least 48 hours in advance of the meeting. If you are hearing or speech impaired and you use a teletypewriter (TTY) service, please call North Carolina Relay at (800) 735-2962 and request a connection to the Triangle West Transportation Planning Organization at (919) 503-4119.

For details on the Triangle West TPO's ADA Transition Plan, which aims to ensure nondiscrimination and access for individuals with disabilities in state and local government services, please see: <https://www.dchcmpo.org/home/showdocument?id=1022&t=637489635629500000>.

*Si necesita ayuda o para solicitar este documento en un formulario alternativo, comuníquese con la oficina de la TPO de Triangle West al [Monet.Moore@twtpo.org](mailto:Monet.Moore@twtpo.org) al*

*menos 48 horas antes de la reunion.*

**Ethics Reminder**

[25-119](#)

It is the duty of every Board member to avoid conflicts of interest. Does any Board member have any known conflict of interest with respect to any matters coming before the Board today? If so, please identify the conflict and refrain from any participation in the particular matter involved.

**1. Roll Call**

**2. Adjustments to the Agenda**

**3. Public Comments**

**CONSENT AGENDA**

**4. Approval of the January 28, 2025 TPO Board Meeting Minutes**  
**Beth Seidel, TPO Staff**

[25-116](#)

A copy of the January 28, 2025 Board Meeting Minutes is attached.

**Board Action:** Approve meeting minutes.

**Attachments:** [2025-02-25 \(25-116\) Draft Board MINUTES January 28, 2025](#)

**ACTION ITEMS**

5. **FY2024-2033 Transportation Improvement Program (TIP) Updates (5 Minutes)** [25-121](#)

**Filmon Fishastion, TPO Staff**

Amendment #6 to the FY2024-33 Transportation Improvement Program (TIP) contains project updates such as additional funding for the NS-BRT and the swaps that occurred during the August Redistribution. This Amendment also approves the Item N updates for December, January, and February.

As there are projects with changes in excess of \$2 million and 25% from the original amount, per the TPO's current Public Involvement Plan (PIP), this amendment will be released for a 21-day public comment period. The current timeline for adoption is as follows:

- February 11: TC recommended Board release for public comment
- February 25: Board releases for public comment
- April 8: TC recommends Board approve the amendment
- April 22: Board approves the amendment

**TC Action:** Recommended that the MPO Board release TIP Amendment #6 for public comment.

**Board Action:** Release TIP Amendment #6 for public comment.

**Attachments:**      [2025-02-25 \(25-121\) FY24-33 Amendment 6 Summary Sheet](#)  
                              [2025-02-25 \(25-121\) FY24-33 Amendment 6 Full Documentation](#)

**5A. FFY25 Anticipated Application Activity (AAA) Spreadsheet (5 Minutes)**[25-131](#)**Filmon Fishastion, TPO Staff****Purpose:**

- To identify all planned TrAMS applications and amendments early in FFY25, consulting with our Federal Transit Administration (FTA) pre- and post-award managers in advance, to move our applications forward.
- To update our Agency's Point of Contact Information.

**The AAA instructions and deadlines are included as an attachment.**

When ready, the TPO will populate the attached "FFY25 AAA Recipient Spreadsheet" with DRAFT applications entered in TrAMS producing a **Temporary FAIN**.

*- If there are any lapsing funds the TPO does not plan to apply for, TPO staff will e-mail [rodney.n.williams@dot.gov](mailto:rodney.n.williams@dot.gov) and [Robert.buckley@dot.gov](mailto:Robert.buckley@dot.gov), copying our pre-award manager.*

*- If any funds/applications are identified as "critical", TPO staff will provide an email or written documentation from our agency's GM/CEO affirming the "critical" designation along with a brief rationale.*

TPO staff will delete any obsolete or redundant grant applications in TrAMS created in the past that we do not plan to advance.

Once done, TPO staff will complete the AAA (all columns) and email the completed AAA to [FTATRO4@dot.gov](mailto:FTATRO4@dot.gov), with a CC to [Robert.sachnin@dot.gov](mailto:Robert.sachnin@dot.gov), [Elizabeth.Orr@dot.gov](mailto:Elizabeth.Orr@dot.gov) and [Aviance.Webb@dot.gov](mailto:Aviance.Webb@dot.gov).

Also attached is an application reminders briefing to assist in our grant development efforts.

**Board Action:** Authorize staff to amend the TIP bypassing required public comment periods if the executive director determines that such amendment is necessary to comply with updated USDOT and FTA guidance and the following circumstances are met:

1. Funding is verified as the result of Federal and/or State programmatic formula funding grants or discretionary grant awards; and
2. The project sponsor requests the amendment prior to June 30, 2025.

**Attachments:**[2025-2-25 \(25-131\) FFY25 Application Reminders](#)[2025-2-25 \(25-131\) FFY25 AAA and TrAMS Timelines](#)[2025-2-25 \(25-131\) FFY25 Recipient AAA Instructions](#)[2025-2-25 \(25-131\) FFY25 AAA Recipient Spreadsheet](#)

6. **SPOT Local Input Points Methodology Release for Public Comment (10 minutes)**

[25-123](#)

**Filmon Fishastion, TPO Staff**

In the SPOT 8.0 process, the first step is to update the Methodology for Identifying New Transportation Improvement Program Project Requests. The Triangle West TPO will use this Methodology to select projects for submittal into SPOT 8.0.

The existing Methodology was drafted during the SPOT 6.0 cycle and amended during the SPOT 7.0 cycle. The updated draft Methodology is based on the 2023 Methodology with the following changes:

- Separation of the project selection methodology from the assignment of Local Input Points

- Updated schedules

- Additional changes may be announced by the SPOT Workgroup

Significant changes from the previous Methodology are highlighted in the draft document in red. According to the current TW TPO Public Involvement Policy and NCDOT guidance, the Methodology should be released for a public comment period and a public hearing must be held.

**TC Action:** Provided input on the draft Methodology and recommended that the TPO Board release the draft Methodology for public comment.

**Board Action:** Release the draft Methodology for public comment.

**Attachments:**      [2025-02-25 \(25-123\) P8 Methodology PPT](#)  
                              [2025-02-25 \(25-123\) P8 Methodology Draft](#)

**7. Public Participation Plan: Release for Public Comment (15 minutes)**[25-122](#)**Monet Moore, Principal Planner**

The Public Participation Plan - formerly referred to as the Public Involvement Policy or PIP - for the Triangle West TPO explains how to involve community members and other stakeholders in planning a transportation system that supports regional goals like better travel options, economic growth, sustainability, and fairness. The PPP explains how the public will be informed, how they can share their feedback, and how long public comment periods will last. The plan outlines how major plans, programs, and studies will be developed and incorporate feedback from the public. The Public Participation Plan also includes guidelines that the TPO will be following to better connect with and be a part of the regional community.

The schedule for the update to the Public Participation Plan will be:

- February 11: TC recommended Board release the PPP for 45 day public comment period.
- February 25: Board releases the PPP for 45 day public comment period.
- April 8: TC recommends Board approve the PPP.
- April 22: Board approves the PPP.

**TC Action:** Recommended the TPO Board release draft Public Participation Plan for 45-day public comment period.

**Board Action:** Release draft Public Participation Plan for 45-day public comment period.

**Attachments:**[2025-2-25 \(25-122\) Triangle West TPO Public Participation Plan PPT](#)[2025-2-25 \(25-122\) DRAFT Triangle West TPO Public Participation Plan 2025](#)

**8. Destination 2055: Deficiency and Needs (20 minutes)**[25-125](#)**Yanping Zhang, Modeling Manager****Dolly Hall-Quinlan, TPO Staff****Eve He, TPO Staff**

The Deficiency and Needs Analysis is the second step in developing the 2055 MTP, following the Goals and Objectives phase. This analysis evaluates traffic and transit conditions at the regional, corridor, and roadway levels to identify future transportation deficiencies. It does so by modeling a 2020 transportation network plus committed projects and transit services with 2055 population and employment projections, a method often referred to as a future no-build scenario. The attached presentation provides insights into the data and graphical tools used in this analysis, helping stakeholders better understand the findings.

**TC Action:** Recommended that the Triangle West TPO Board release the 2055 MTP Deficiency and Needs Analysis for a 30-day public comment period.

**Board Action:** Release the 2055 MTP Deficiency and Needs Analysis for a 30-day public comment period.

**Attachments:**[2025-02-25 \(25-125\) 2055 MTP - Deficiency Needs\\_v4](#)[2025-02-25 \(25-125\) Deficiency and Needs Analysis Modeling Table](#)**INFORMATIONAL ITEMS****9. Destination 2055: Alternatives Analysis and Scenarios (15 minutes)**[25-115](#)**Yanping Zhang, Modeling Manager****Monet Moore, Principal Planner**

Staff will provide the Board with an update on the MTP Alternatives and Scenarios, covering a range of topics, including various assumptions, land use patterns, and transportation possibilities. For details on the performance measures that will be applied in the MTP alternative analysis, please refer to the presentation on the 2055 Deficiency and Needs Scenario.

**TC Action:** Received the report and provided comments.

**Board Action:** Receive the report and provide comments.

**Attachments:**[2025-02-25 \(25-115\) 2055 MTP - Alternatives Scenarios](#)**REPORTS:****10. Report from the Board Chair**[25-105](#)**Karen Howard, DCHC MPO Board Chair**

**Board Action:** Receive the report from the Board Chair.

11. **Report from the Technical Committee Chair** [25-106](#)  
Eric Vitale, TC Chair  
Board Action: Receive the report from the TC Chair.
12. **Report from TPO Staff** [25-107](#)  
Doug Plachcinski, AICP, CFM, Triangle West TPO Executive Director  
Board Action: Receive the report from the Triangle West TPO Staff.  
Attachments: [2025-02-25 \(25-107\) MPO Staff Report](#)
13. **North Carolina Department of Transportation (NCDOT) Reports** [25-108](#)  
Lisa Mathis, NC Board of Transportation  
Becca Gallas (Tracy Parrott, David Keilson), Division 5 - NCDOT  
Wright Archer (Chad Reimakoski, Nishant Shah), Division 7 - NCDOT  
Reuben Blakely (Bryan Kluchar), Division 8, NCDOT  
Julie Bogle, Transportation Planning Division - NCDOT  
John Grant, Traffic Operations - NCDOT  
Regan Buchanan, Integrated Mobility Division - NCDOT  
Board Action: Receive the NCDOT Reports.  
  
Attachments: [2025-02-25 \(25-108\) Division 5 Report](#)  
[2025-02-25 \(25-108\) Division 7 Report](#)  
[2025-02-25 \(25-108\) Division 8 Project List Triangle West TPO February 2025.x](#)  
[2025-02-25 \(25-108\) January 2025 BOT Update](#)
14. **Recent News Articles and Updates** [25-109](#)  
Attachments: [2025-02-25 \(25-109\) Durham residents oppose plan to turn old railway into trail](#)  
[2025-02-25 \(25-109\) NCDOT's new pilot project aims to create real-time interco](#)  
[2025-02-25 \(25-109\) New York says 1 million fewer vehicles have entered Man](#)  
[2025-02-25 \(25-109\) Organizers propose Durham-to-Roxboro Rail Trail - Spect](#)  
[2025-02-25 \(25-109\) Planning begins for Durham-to-Roxboro greenway trail \\_ F](#)  
[2025-02-25 \(25-109\) Rail Trail NC \\_ Durham to Roxboro trail would be linked us](#)  
[2025-02-25 \(25-109\) Trump Raises New Threat to Sanctuary Cities \\_ Blocking T](#)  
[2025-02-25 \(25-109\) Welsh 20mph limit \\_ 100 fewer killed or seriously hurt in fir](#)  
[2025-02-25 \(25-109\) Durham rail line could be turned into multi-use trail - CBS1](#)

## Adjourn

**Next meeting: Tuesday, March 25, 2025 at 9 a.m., Central Pines Conference Room**

**Dates of Upcoming Transportation-Related Meetings: None**