

April 27, 2022

To: DCHC MPO Board

From: Mariel Klein, Business Services Administrator, DCHC MPO

Through: Aaron Cain, Interim MPO Manager

Title: UPWP FY23 Amendment 1

Executive Summary

To approve an amendment to the FY22-23 UPWP in order to:

1. Re-allocate \$50,000 in STBG-DA funding to PL funding across corresponding task codes
2. Re-allocate \$50,000 in PL funding to STBG-DA funding across corresponding task codes
3. Add an additional \$625 in PL funding to fully program total PL funding available to the DCHC MPO

Background

NCDOT UPWP invoicing best practices suggest that MPO's break invoices sent to NCDOT for reimbursement into two separate invoices; one for PL funding and one for STBG-DA funding. The DCHC MPO was previously invoicing both funding categories in one invoice, causing undue confusion and an opaque quality to submitted invoices and incurred expenses.

Submitting split invoices will be made easier by re-allocating funding previously split between STBG-DA and PL funds to either one or the other funding source. This re-allocation of funds will not change total funding allocated to any task codes, except for III-C-2, which will receive an additional \$625 in PL funding (see below).

An additional \$625 is being allocated in PL funding to fully allocate PL funding assigned to the DCHC MPO; a total of \$616,625 in federal and local funds.

Table 1: MPO-Wide STBG-DA & PL Re-Allocation Amounts (all amounts in 100% local + fed)

Task Code	Previous Amount STBG-DA	Previous Amount PL	Amended Amount STBG-DA	Amended Amount PL	Amount of Change
III-A-1: Planning Work Program	\$28,084	\$20,000	\$8,084	\$40,000	\$20,000
III-B-3: Merger/Project Dev.	\$43,835	\$15,000	\$23,835	\$35,000	\$20,000

III-C-2: Environmental Justice	\$21,000	\$14,000	\$19,375	\$15,625	\$1,625
III-C-3: Minority Business Enterprise Planning	\$1,000	\$0	\$0	\$1,000	\$1,000
III-C-4: Planning for the Elderly/Disabled	\$1,000	\$0	\$0	\$1,000	\$1,000
III-D-1: Statewide & Federal Policy Dev.	\$50,000	\$50,000	\$100,000	\$0	\$50,000
III-E-2: Member Services	\$29,000	\$6,000	\$25,000	\$10,000	\$4,000
III-E-3: Workgroup Support	\$3,000	\$7,000	\$0	\$10,000	\$3,000

Financial Impact

This amendment will increase the overall FY22-23 UPWP by \$625 in PL funding.

Motion

TC: To recommend the MPO Board approve FY22-23 UPWP Amendment #1

Board: To approve FY22-23 UPWP Amendment #1