



## **DCHC MPO Board Meeting Agenda**

Wednesday, January 13, 2016

9:00 AM

Committee Room  
2nd Floor Durham City Hall  
101 City Hall Plaza  
Durham, NC 27701

**1. Roll Call****2. Ethics Reminder**

It is the duty of every Board member to avoid conflicts of interest. Does any Board member have any known conflict of interest with respect to any matters coming before the Board today? If so, please identify the conflict and refrain from any participation in the particular matter involved.

**3. Adjustments to the Agenda****4. Public Comments****5. Directives to Staff**

Directives to Staff

[16-100](#)

Attachments: [2016-01-13 MPO Board Directives to Staff.pdf](#)

**CONSENT AGENDA**

6. **Approval of December 9, 2015 MPO Board Meeting Minutes (TO BE SUBMITTED ON FEBRUARY 10, 2016)**

[16-111](#)

**ACTION ITEMS**

7. **Draft FY2017 Unified Planning Work Program (UPWP) (15 minutes)**  
**Meg Scully, LPA Staff**

[15-257](#)

The DCHC MPO is required by federal regulations to prepare an annual Unified Planning Work Program (UPWP) that details and guides the urban area transportation planning activities. Funding for the UPWP is provided on an annual basis by the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA). The UPWP must identify MPO planning tasks to be performed with the use of federal transportation funds, including highway and transit programs. Attached is the draft FY 2017 UPWP. The proposed schedule for UPWP development is as follows: draft FY2017 UPWP is reviewed by the MPO Board and released for public comment on January 13, 2016. The MPO Board will hold a public hearing and approve the plan on February 10, 2016.

**TC Action:** Reviewed the draft FY2017 UPWP and recommended the Board release the document for public comment.

**Board Action:** Release the FY2017 UPWP for public comment.

Attachments: [2013-01-13 FY17 UPWP Draft Board 11316.pdf](#)

**REPORTS:****8. Report from the Board Chair** [16-101](#)

Steve Schewel, Board Chair

Board Action: Receive the report from the Board Chair.

**9. Report from the Technical Committee Chair** [16-102](#)

Mark Ahrendsen, TC Chair

Board Action: Receive the report from the TC Chair.

**10. Report from LPA Staff** [16-103](#)

Felix Nwoko, LPA Staff

Board Action: Receive routine report from LPA staff, the draft FY 2015 MPO Annual Report and the 2015 DCHC MPO Final Analytics Report.

Attachments:      [2016-01-13 LPA staff report.pdf](#)  
                             [2016-01-13 MPO DraftAnnualReport FY2016 v1.pdf](#)  
                             [2016-01-13 2015DCHC MPO Final Analytics.pdf](#)

**11. NCDOT Report** [16-104](#)

Joey Hopkins (David Keilson), Division 5 - NCDOT  
Mike Mills (Pat Wilson/Ed Lewis), Division 7 - NCDOT  
Brandon Jones (Darius Sturdivant), Division 8 - NCDOT  
Julie Bollinger, Transportation Planning Branch - NCDOT  
Kelly Becker, Traffic Operations - NCDOT

Board Action: Receive the reports from NCDOT.

Attachments:      [2016-01-13 NCDOT Progress Report.pdf](#)

**INFORMATIONAL ITEMS****12. Recent News Articles and Updates** [16-105](#)

Attachments:      [2016-01-13 news\\_articles.pdf](#)

**Adjourn****Next meeting: February 10, 9 a.m., Committee Room**

**Board Workshop - Goals/Objectives/Performance Measures**  
**See next page for further information**

**Board Workshop -- Goals/Objectives/Performance Measures**[16-110](#)

Immediately following the January 2016 MPO Board meeting, staff will conduct a workshop among Board members to draft the Goals, Objectives and Performance Measures for the 2045 MTP. Key tasks in the schedule that will follow the workshop include:

- Staff will evaluate the feasibility of the Performance Measures proposed in the workshop and prepare a draft Goals, Objectives and Performance Measures document for the February Board meeting.
- The MPO Board will release this document for public comment at their February meeting.
- The MPO Board will hold a public hearing on the draft document at their March 2016 meeting.
- The MPO Board will consider adopting a final Goals, Objectives and Performance Measures document at their April 2016 meeting.

Note that in this schedule there will be many opportunities to review and suggest changes to the draft document after the workshop. Staff wants to use a format that will directly align the Goals, Objectives and Performance Measures and to ultimately adopt a document that is the same for both the DCHC MPO and the CAMPO (Capital Area Metropolitan Planning Organization). Differences between the DCHC MPO and CAMPO versions of this document, however, can be accommodated if needed.

A draft Goals, Objectives and Performance Measures document is attached and will be used as a starting point for the workshop. In addition, the current Goals, Objectives and Targets (from the 2040 MTP) are attached and there are links below to MPOs that have a venerable set of Goals and Objectives.

Samples of Goals and Objectives at other MPOs:

- Mid-Ohio Regional Planning Commission (Columbus, OH) --  
[http://morpc.org/pdf/2012MTP\\_Ch7\\_May.pdf](http://morpc.org/pdf/2012MTP_Ch7_May.pdf)
- South Jersey Transportation Planning Organization --  
[http://www.sjtpo.org/Documents/Performance/2015\\_2040RTP\\_PerformanceReport.pdf](http://www.sjtpo.org/Documents/Performance/2015_2040RTP_PerformanceReport.pdf)
- Mid-America Regional Council (MARC - Kansas City) --  
[http://www.to2040.org/assets/2015\\_plan/3.0\\_PerfMeasure\\_adapt\\_final.pdf](http://www.to2040.org/assets/2015_plan/3.0_PerfMeasure_adapt_final.pdf)

There is no formal recommendation from the Technical Committee.

No Board action is recommended

**Attachments:**      [2016-01-13 2040MTP Goals-Obj.pdf](#)  
                              [2016-01-13 Goals-Obj-PMDraft.pdf](#)