

TECHNICAL COMMITTEE

MEETING MINUTES

December 17, 2014

The Technical Committee met on December 17, 2014 at 9:06 a.m. in the City Council

Committee Room on the second floor of Durham City Hall. The following attended:

**Mark Ahrendsen	City of Durham (TC Chair)
**Tom Altieri	Orange County
**Kelly Becker	NCDOT
**Ellen Beckmann	City of Durham
** David Bonk	Town of Chapel Hill (TC CO-Chair)
**Aaron Cain	Durham Planning
** Alison Carpenter	Duke University
**Kelly Becker	NCDOT – Regional Traffic
** Julie Bollinger	NCDOT – TPB
Geoff Green	Triangle Transit Authority
**Margaret Hauth	Hillsborough
**Hannah Jacobson	Durham Planning
**Lisa Jemison	RTP
Mike Kneis	NCDOT-Division 5
**Bret Martin	Orange County
Suzette Morcles	NCDOT-TPB
**Tina Moon	Town of Carrboro
**Mila Vega (Alternate)	CHT
**Scott Whiteman	Durham City/County Planning
**Laura Woods	Durham City/County Planning
Felix Nwoko	DCHC MPO
Andy Henry	DCHC MPO
Dale McKeel	DCHC MPO
KoSok Chae	DCHC MPO
Meg Scully	DCHC MPO
Lindsay Smart	DCHC MPO

**Voting Member

^Temporary or Non-Voting Member

Quorum Count: 17 of 22 Voting Members

Mark Ahrendsen, TC Chair, called the meeting to order at 9:06 a.m. The Alternate Voting

Members were identified and are indicated above.

PRELIMINARIES:

42 **Adjustments to the Agenda**

43 Mark Ahrendsen stated that there was one handout at each place and that we would get to
44 it while reviewing the CTP Deficiency Analysis.

45 **Public Comments**

46 There were no comments from the public.

47 **CONSENT AGENDA:**

48 **Approval of November 12, 2014 TC Meeting Minutes (Attachment 4)**

49 Mark Ahrendsen asked for a motion to approve the November 12, 2014 TC minutes. A
50 motion was made by David Bonk and seconded by Ellen Beckmann. The motion carried unanimously.

51 **ACTION ITEMS:**

52 **FY 2012-2018 TIP Amendment #22**

53 **Attachment 5**

54 Lindsay Smart stated that this amendment is back to the Technical Committee after being
55 out for public review and comment. No public comments on the draft TIP amendment were received.
56 The action for today is for the Technical Committee to approve this to go to the MPO Board with a
57 recommendation for approval. Mark Ahrendsen asked for a motion to submit the TIP amendment
58 and recommendation of approval to the MPO Board. David Bonk made a motion and it was seconded
59 by Margaret Hauth. The motion carried unanimously.

60 **6. Draft FY 2015-2016 Unified Planning Work Program (UPWP)**

61 **Attachment 6**

62 Meg Scully began with a presentation of the table of contents. She stated that the beginning
63 of this document includes resolutions and certifications. The emphasis areas for each year are a
64 significant component of the document and can be found following the introductions section. MPO
65 funding program by agency is also included. Page 19 is the overall summary of the funding. The

information that each jurisdiction has submitted feeds into these tables. The schedule for completion and or action requested today is that the MPO Board releases it for public comment. In January at the MPO Board Meeting there will be a draft review. On January 28, 2015 it will come back for review and recommend public hearing for the next board meeting. By the end of January a draft needs to be submitted to NCDOT. On February 11, 2015 a public hearing will be held. On March 11, 2015 the Board will hopefully be approving this to meet the NCDOT deadline. Meg Scully asked for special attention to be paid to the level of funding requested. Feedback is requested by January 02, 2015. The action for today is to recommend release for public comment. Ellen Beckmann questioned STP-DA funding amounts on page 23 citing they seemed higher. Meg Scully clarified the amounts. Meg Scully stated that the information is included in the document under LPA Funding in the introductions section. Meg Scully indicated that the most helpful information could be found on page 22 and 23 of the document as well as the emphasis areas on page 9. This is the same table that the sub recipients submit. Ellen Beckmann asked for a description of the model enhancements. Felix Nwoko stated that they were in the final stages of completing work on Version 6. A newer version of the model is being represented. There will be a household survey and work will commence on Version 7 of the model. Bret Martin wanted to know what the cap was for management and operations. Felix Nwoko stated that there was no hard fact rule. Meg Scully stated that there was going to be variability in how agencies decide to spend their monies. Mark Ahrendsen asked for a motion for submission to the MPO Board. David Bonk made a motion and it was seconded by Bret Martin.

7. Draft CTP Deficiency Analysis

Attachment (see Deficiency Analysis page on MPO Web site)

Andy Henry, LPA Staff

Julie Bollinger, NCDOT

Andy Henry provided a handout summary of the draft Deficiency Analysis. This draft will be released for public input. Initially, Andy Henry picked March 02, 2015 as the deadline for comment input. The CTP schedule is listed on page 1-1 of the Deficiency Analysis report. The action recommended for today is that the MPO Board releases the draft at its January 14, 2015 Meeting. Then the alternatives would be published at the MPO Board Meeting in April of 2015. The final draft would be released in August 2015 at the MPO Board Meeting. A hearing will be held in September and hopefully adopt the plan in October 2015. David Bonk shared concerns as to how this schedule would differ from the MTP, stating that he felt this is a parallel process going forward. David Bonk expressed his concerns relating to data comparison. Andy Henry stated that he didn't envision any overlap in terms of the product stating that this report should be finished before MTP Alternatives in the spring of 2016. Mark Ahrendsen suggested that perhaps more fresh and current data could be used during the MTP process. Andy Henry stated that there are nine targets included in this draft. A part of the CTP process is to have your goals and objectives listed. Mark Ahrendsen asked for a motion to forward this to the MPO Board for their approval. Bret Martin made a motion and it was seconded by Scott Whiteman. The motion carried unanimously.

8. Congestion Management Process (CMP) – System Status Report 2014

Attachment 8

Felix Nwoko, LPA Staff

KoSok Chae, LPA Staff

Felix Nwoko summarized the draft MPO Congestion Management Process (CMP) –State of the Systems Report. He stated that comments received from the subcommittee and other member agencies staffs have been incorporated in the draft. Felix Nwoko stated that staff recommendation is for the MPO Board to receive the report and release for a 21 day comment period. David Bonk felt that 21 days would not be long enough. David Bonk stated that this was the type of report that

114 elected officials like and suggested extension of the comment period. Felix Nwoko made it clear that
115 the 21 day comment period could be extended. It was suggested that a separate session be held for
116 interested officials regarding the CMP and Mobility Report Card. The public comment period was
117 extended until February 25, 2015.

118 **9. Draft FY2016-2025 STIP Supplement (DCHC MPO's TIP)**

119 **Attachment 9, 9A, 9B, 9C, 9D, 9E, 9G**

120 **Lindsay Smart, LPA Staff**

121 Lindsay Smart provided a brief overview of the draft FY2016-2025 State Transportation
122 Improvement Program and the described the results of the STIP project/STI scoring. Lindsay Smart
123 stated the first tables in the packet offered a comparison on how the division, regional, and
124 statewide projects were expected to be funded and what was actually funded in the STIP. Lindsay
125 Smart explained the other tables included in the packet were the recently released draft 2016-2025
126 STIP, and that all projects in the draft STIP had been organized by county so each TC Member could
127 review projects in their respective areas. Lindsay Smart stated that the TC may want to convene
128 a subcommittee to review and analyze draft TIP projects. It was determined that the
129 subcommittee would meet on January 5, 2015 at 1:00 p.m. Comments and feedback from
130 the subcommittee will be presented at the January TC and February Board Meetings.

131 **REPORTS FROM STAFF:**

132 **10. Reports from Staff**

133 There was no report from staff.

134 **11. Report from the Chair**

135 There was no report from the Chair.

136 **12. NCDOT Report**

137 Mike Kneis stated that the East End Connector will be awarded to the low bidder. The Alston
138 Avenue project is still on schedule.

139 **INFORMATIONAL ITEMS:**

140 The informational items are listed below as follows:

141 **13. January 14, 2015 TC Meeting to be held in the Council Chambers**

142 **14. February, March, and April Technical Meetings will also be held in the Council Chambers due to**
143 **renovations being done here at City Hall**

144 **15. Bike/Pedestrian Meeting to be held February 27, 2015 from 8:00 am-12:00 pm at the Durham**
145 **Human Services Building located on the 2nd Floor**

146 There being no further business before the Technical Committee, the meeting was adjourned
147 at 10:41 a.m.