

DURHAM-CHAPEL HILL-CARRBORO METROPOLITAN PLANNING ORGANIZATION

TECHNICAL COMMITTEE

Date: December 16, 2015

MINUTES OF MEETING

The Durham-Chapel Hill-Carrboro Metropolitan Planning Organization Technical Committee met on December 16, 2015 at 9:00 a.m. in the City Council Committee Room located on the second floor of Durham City Hall. The following people were in attendance:

Mark Ahrendsen (TC Chair)	City of Durham Transportation
David Bonk (TC Vice Chair)	Chapel Hill Planning
Kumar Neppalli (Member)	Chapel Hill Engineering
Hannah Jacobson (Member)	City of Durham Planning
Scott Whiteman (Member)	Durham County Planning
Margaret Hauth (Member)	Hillsborough Planning
Bergen Watterson (Member)	Carrboro Planning
Laura Woods (Member)	Durham County Planning
Linda Thomas Wallace (Member)	Durham County Planning
Peter Murphy (Member)	Orange Public Transportation
Tom Altieri (Member)	Orange County Planning
John Hodges-Copple (Member)	Triangle J Council of Governments
Patrick McDonough (Member)	GoTriangle
Corey Liles (Member)	Research Triangle Foundation
Julie Bollinger (Member)	NCDOT, TPB
Kelly Becker (Member)	NCDOT, Traffic Operations
David Keilson (Alternate)	NCDOT, Division 5
Ed Lewis (Alternate)	NCDOT, Division 7
Darius Sturdivant (Alternate)	NCDOT, Division 8
Solanda Adkins	City of Durham
Janice Pointer	City of Durham
Dale McKeel	City of Durham/DCHC MPO
Felix Nwoko	DCHC MPO
Andy Henry	DCHC MPO
Meg Scully	DCHC MPO
Lindsay Smart	DCHC MPO
Brian Rhodes	DCHC MPO
Tyler Bray	Town of Cary
Albert Ampatey	DCA
Alvis Aikens	PAC-1/Citizen
Gwyn Silver	PAC-1/Citizen

Quorum Count: 19 of 31 Voting Members

Chair Mark Ahrendsen called the meeting to order at 9:02 a.m. A roll call was performed. The Voting Members and Alternate Voting Members of the DCHC MPO TC were identified and are indicated above. Chair Mark Ahrendsen reminded everyone to sign-in using the sign-in sheets that were being circulated.

PRELIMINARIES:

Adjustments to the Agenda

Chair Mark Ahrendsen asked if there were any adjustments to the agenda. Felix Nwoko requested to add Comprehensive Transportation Plan (CTP) updates to the agenda. Chair Mark Ahrendsen indicated that State Transportation Improvement Program (STIP)/Transportation Improvement Program (TIP) amendments discussion also needed to be added to the agenda.

Public Comments

Chair Mark Ahrendsen asked if there were any members of the public signed up to speak. There were no members of the public signed up to speak during the meeting.

CONSENT AGENDA:

5. Approval of November 18, 2015 Meeting Minutes

Chair Mark Ahrendsen asked if there was any discussion on the November 18, 2015 meeting minutes. There was no discussion on the November 18, 2015 meeting minutes. Chair Mark Ahrendsen asked for a motion to approve November 18, 2015 meeting minutes. Vice Chair David Bonk made a motion to approve the minutes and Margaret Hauth seconded the motion. The motion passed unanimously.

ACTION ITEMS:

6. Draft FY2017 UPWP **Meg Scully, LPA Staff**

Meg Scully provided an overview of the draft 2017 United Planning Work Program (UPWP). Meg Scully noted the DCHC MPO is required by federal regulations to prepare an annual UPWP that details the urban area transportation planning activities. The proposed schedule for UPWP development is that a

draft FY2017 is to be reviewed by the MPO Board and released for public comment in late January. The MPO Board will hold a public hearing and approve the UPWP on February 10, 2016. Meg Scully stated if anyone has any changes, please send the changes to her by January 4, 2016 so the changes can be incorporated into the draft that goes to the MPO Board.

Andy Henry asked if the 46 task codes were going to change. Felix Nwoko stated some MPOs want more task codes and some MPOs want fewer task codes. The decision was made to leave DCHC MPO UPWP task codes as-is.

Mark Ahrendsen asked if there was a motion to review the draft and recommend the MPO Board release the draft UPWP for public comment at their January meeting. John Hodges-Copple made a motion to recommend the MPO Board release the draft UPWP for public comment. Vice Chair David Bonk seconded the motion. The motion passed unanimously.

7. 15-249, 2045 MTP – Schedule and Goals, Objectives, and Performance Measures
Andy Henry, LPA Staff

Andy Henry stated there's no action for the TC today. Andy Henry stated that he took the schedule, goals, and objectives to the MPO Board. The MPO Board requested a workshop so the Board members could work on the goals, objectives and performance measures. Andy Henry stated that after the MPO Board meeting in January the DCHC MPO Lead Planning Agency (LPA) staff will facilitate the workshop. There will be different tables and DCHC MPO LPA staff will go over the goals and objectives. Each group will have an DCHC MPO LPA member facilitating that group. A few people from the TC may be needed to help out to be scribes.

A comment from the TC indicated that there seems to be concern about scheduling for the MTP and Comprehensive Transportation Plan (CTP). The concern is that there are two different long-range planning processes occurring together. David Bonk agrees with the concerns and suggested the Board workshop with the LPA staff will help Board members, in particular the new members, learn about the MTP process and the CTP process.

8 . TIP/STIP Amendment Process**Lindsay Smart, LPA Staff**

Lindsay Smart introduced Cara Coppola, who has been working at the DCHC MPO and recently accepted an employment offer from Chatham County. Beginning in January 2016, Cara Coppola will be the Chatham County representative to the TC. Lindsay Smart reviewed the MPO's upcoming State Transportation Improvement Program (STIP)/ Transportation Improvement Program (TIP) amendment process. The North Carolina Department of Transportation (NCDOT) has a draft STIP amendment that is expected to go to the NCDOT Board of Transportation (BOT) for approval in early January 2016. The MPO is aware of several local projects that need to be amended to reflect the October Congestion Mitigation Air Quality (CMAQ) award to Chapel Hill Transit, GoDurham, and Carrboro, as well as the MPO Board's approval of the 2017 STP-DA funding for the DCHC MPO's Regional Bike/Ped projects. At their last meeting, the MPO Board approved the STP-DA funds to the Old Durham Chapel Hill Road project and the Bolin Creek Greenway Phase 1b project.

In addition to the STIP amendment projects, the CMAQ projects, and the 2017 STP-DA-funded projects, there are local projects that need updates. Lindsay Smart reached out to the Technical Committee (TC) earlier in the week to start a "Call for Project Amendment Requests" to begin the process of preparing a TIP amendment. A schedule for the MPO's upcoming TIP amendment was included as a meeting agenda handout. The MPO LPA staff will prepare a draft TIP amendment between now and late January. The TC will review the draft amendment at their January 27th meeting to make any changes and revisions and recommend the amendment to the MPO Board. The MPO Board will review the amendment in February and release it for public comment. The MPO Board will hold a public hearing on the TIP amendment in March. All public comments will be collected by MPO LPA staff and prepared for the TC meeting to review at their meeting in March and then make a recommendation to the MPO Board for the MPO Board April meeting. If the TIP amendment is approved by the MPO Board in April, it will be submitted to NCDOT. There is a 45-day processing period for the NCDOT STIP amendments, so these

projects will probably be approved by the NCDOT BOT in late June. It's a lengthy process. In the Fall 2015, the NCDOT STIP Central Unit extended their processing period for STIP amendments to a 45-day period.

There was additional discussion by the TC about the possibility of preparing two amendments to the TIP. One amendment would capture the changes to projects that have been waiting the longest and the second amendment would capture the anticipated STIP amendments and more recent project changes. The TC discussion resulted in an agreement that two simultaneous amendments would be the most appropriate approach for all of these projects.

Lindsay Smart stated that there was no action required for this agenda item.

REPORTS:

8. Reports from the LPA Staff

Felix Nwoko, LPA Staff

Felix Nwoko gave an update on federal legislation. \$7 billion for the last year of the STIP can be rescinded for projects that are not obligated. PL funding amounts increased. MPOs need freight corridors for the freight requirement. The Congestion Management Process (CMP) has two different requirements, one is a process and the other is a plan. STP funding was changed from a grant program to a Block Grant program. The Fixed Guideway program changed to 60 percent. The TAP funding will have 50 percent for MPOs and 50 percent going to the State. Vice Chair David Bonk stated the bill language says locals can have a greater say in how roadways are designed. Felix Nwoko stated there is some language but it is still unclear. Vice Chair David Bonk asked if there is any future funding stream for CMAQ in the new bill.

9. Report from the DCHC MPO TC Chair

Mark Ahrendsen, DCHC MPO TC Chair

Chair Mark Ahrendsen reminded everyone of the scheduled meetings for 2016.

10. NCDOT Reports

Ed Lewis, NCDOT Division 7 stated there are lots of projects under construction. Projects that are on the developmental side are about to go to land acquisition and start construction.

Darius Sturdivant, NCDOT Division 8 stated there is an upcoming Spot Safety project at the intersection of NC 751 and New Hope Church Road to construct a southbound left turn lane at that intersection and it's scheduled to let in February 2016. There are also some resurfacing projects tentatively scheduled for FY2017.

There was no report from NCDOT Division 5. Andy Henry asked about the roundabout at University Drive and Hope Valley Road. Will the roundabout be put in at this location? David Keilson responded that NCDOT was doing studies for this area and were looking at possibly doing turn lanes, but wanted to get some feedback regarding this. Brian Rhodes asked about the status of a roundabout at Broad Street and Carver Street. David Keilson stated he will follow up with a status update on this.

There was no report from NCDOT Transportation Planning Branch.

There was no report from NCDOT Traffic Operations.

INFORMATIONAL ITEMS:

11. Recent News, Articles, and Updates

Patrick McDonough stated that Julie White told him that the State Oversight Committee met and one of the things they discussed was NCDOT Strategic Planning Office of Transportation (SPOT) criteria for fixed guideway.

ADJOURNMENT:

There being no further business before the DCHC MPO Technical Committee, the meeting was adjourned at 9:58.