

DURHAM-CHAPEL HILL-CARRBORO METROPOLITAN PLANNING ORGANIZATION

TECHNICAL COMMITTEE

Date 4/27/16

MINUTES OF MEETING

The Durham-Chapel Hill-Carrboro Metropolitan Planning Organization Technical Committee met on April 27, 2016 at 9:00 a.m. in the City Council Committee Room, located on the second floor of Durham City Hall. The following people were in attendance:

Vice Chair Ellen Beckmann (TC Vice Chair)	City of Durham Transportation
Kumar Neppalli (Member)	Chapel Hill Engineering
Hannah Jacobson (Member)	City of Durham Planning
Tasha Johnson (Member)	City of Durham Public Works
Margaret Hauth (Member)	Hillsborough Planning
Scott Whiteman (Member)	Durham County Planning
Peter Murphy (Member)	Orange Public Transportation
Tom Altieri (Member)	Orange County Planning
Julie Bollinger (Member)	NCDOT, TPB
Max Bushell (Member)	Orange County Planning
Cara Coppola (Member)	Chatham County Planning
John Hodges-Copple (Member)	Triangle J Council of Governments
Corey Liles (Member)	Research Triangle Foundation
Geoff Green (Alternate)	Go Triangle
David Keilson (Alternate)	NCDOT, Division 5
Ed Lewis (Alternate)	NCDOT, Division 7
Patrick Wilson (Alternate)	NCDOT, Division 7
Jenn Britt (Alternate)	NCDOT, Division 8
Lisa Miller	Durham City/County Planning
Eddie Dancausse	Federal Highway Administration
Dale McKeel	City of Durham/DCHC MPO
Felix Nwoko	DCHC MPO
Andy Henry	DCHC MPO
Meg Scully	DCHC MPO
Brian Rhodes	DCHC MPO
Kayla Seibel (Alternate)	Chapel Hill
Taruna Tayal	VHB
Bryan Poole	City of Durham Transportation
Solanda Adkins	City of Durham Transportation
Tasha Johnson	City of Durham

Quorum Count: 17 Voting Members

Vice Chair Ellen Beckmann called the meeting to order at 9:01 a.m. Vice Chair Ellen Beckmann reminded everyone to sign-in using the sign-in sheet that was being circulated.

PRELIMINARIES:

Adjustments to the Agenda

Vice Chair Ellen Beckmann asked if there were any adjustments to the agenda. Felix Nwoko indicated that everyone had updated attachments placed at their seats. He will speak on them specifically later in the meeting.

Public Comments

Vice Chair Ellen Beckmann asked if there were any members of the public signed up to speak. There were no members of the public signed up to speak during the meeting.

CONSENT AGENDA:

5. Approval of 3-27-16 Meeting Minutes

Vice Chair Ellen Beckmann asked if there was any discussion on the 3/27/16 meeting minutes. There were none. Vice Chair Ellen Beckmann asked for a motion to approve the 3/27/16 meeting minutes. Scott Whiteman made a motion to approve the minutes, and Margaret Hauth seconded the motion. The motion passed unanimously.

ACTION ITEMS:

6. FFY15 Section 5307/5340 Full Appointment Split Letter

Meg Scully, LPA Staff

Section 5307/5340 funds are allocated to urbanized areas for transit capital and operating assistance, and for transportation related planning. The Split Letter, as developed by LPA staff in conjunction with fixed-route operators, defines the intended allocation for FFY15 and FFY16. There is one minor change with the Fast Act, which is the direct recipient is no longer required to keep 1% for transit enhancements, and it no longer appears in the Split Letter. Meg Scully indicated the Split Letter will be brought before the MPO Board for their approval. Vice Chair Ellen Beckmann asked for a motion to

approve the Split Letter. Geoff Green made a motion to approve the Split Letter, and Hannah Jacobson seconded the motion. The motion carried unanimously.

7. Proposed Draft Amendment #3 to FY2016-2025 TIP

Lindsay Smart, LPA Staff

This amendment serves to align the DCHC MPO TIP with the changes that have been made to the NCDOT STIP through monthly "Item N Highway Program" and "Item I Public Transportation Program" for the dates between February 1, 2016 and April 7, 2016. The proposed draft amendment #3 also includes project amendment requests that the DCHC MPO LPA staff have received from DCHC MPO member jurisdictions and agencies. The full amendment report is also available through the MPO's online database, using this link: bitly.com/tipamendments. A summary report of the changes included in proposed draft amendment #3 was provided to everyone, along with a full amendment report that depicts the original and proposed version of each project. These reports were presented and reviewed in detail by Lindsay Smart. Lindsay Smart stated there were two additional amendment requests from Carrboro that will be added to the file. Lindsay Smart stated the changes that are being proposed are moving design engineering from 2015 to 2016, and construction from 2016 to 2017. But there are no changes to the projects, funding or total project costs. After conversation regarding specifics of the amendment, Vice Chair Ellen Beckmann asked for a motion to be made to recommend that the Board release the proposed Draft Amendment #3, for public review and comment. Geoff Green made a motion to recommend that the Board release the proposed Draft Amendment #3 for public review and comment, and Hannah Jacobson seconded the motion. The motion passed unanimously.

8. FFY15 and FFY16 Section 5339 Full Apportionment Split Letter

Meg Scully, LPA Staff

The Section 5339 Buses and Bus Facilities program (49 U.S.C. 5339) makes Federal resources available to States and designated recipients to replace, rehabilitate, and purchase buses and related equipment, and to construct bus-related facilities. As designated recipient for the 5339 funds for the Durham UZA, the

DCHC MPO may allocate funding to fixed route operators. In FY2015, the MPO received \$829,832 and in FY2016 under Fast Act, they received \$756,821. Using the formula similar to the 5307 and a similar process, a Split Letter was developed to split the funding. Vice Chair Ellen Beckman asked if there was a motion to approve the Split Letter. Kumar Neppalli made a motion to approve the Split Letter, and Peter Murphy seconded the motion. The motion carried unanimously.

9. Local STP-DA and TAP-DA Project Updates

Lindsay Smart, LPA Staff

In 2014, the MPO Board adopted a policy regarding the federal funds that have been programmed for locally administered projects. Annually, the DCHC MPO Staff provides lists of local projects that have STP-DA and TAP-DA funding and are programmed in the current or upcoming federal fiscal year to the DCHC MPO Technical Committee (TC). Once the lists are provided, the TC discusses the projects and aims to discover any projects that are at risk of falling behind schedule. The purpose of the discussion is to proactively assist TC members with identifying solutions that will lead to successful project implementation. After the TC meeting and discussion, TC members have two to three weeks to provide a written response to the MPO staff that outlines the steps that will be taken to implement the project on-time or within the one-year grace period.

Felix Nwoko reminded everyone that the MPO has on-call program and selected 14 firms with diverse experience and skills, and wanted to encourage the agencies to use the program. There was continued discussion regarding the projects. Margaret Hauth and Cara Coppola indicated their jurisdictions used the on-call consultants and had good results.

10. Goals/Objectives/Performance Measures

Andy Henry, LPA Staff

Andy Henry stated the public comment period for goals and objectives has been closed. Each person was provided the final survey results in their handout. Andy Henry noted there were 813 responses, and nothing has changed. Since this survey worked so well Andy Henry stated he would like to

do another survey when developing the MTP. Andy Henry mentioned he had a compilation of comments received when they went to the Durham Center Station and did a workshop. Andy Henry stated the goals and objectives haven't changed, and there is a meeting this Friday, April 29th where they anticipate finishing the performance measures which will be brought to the next meeting. Hannah Jacobson asked Andy Henry why he thought he got such a high response rate on this survey. Andy Henry stated he believes that social media and having the ad run on Saturday played a part in the higher rate. This was informational and no action is required.

11. SPOT P4.0 Project Evaluation Results & Next Steps

Lindsay Smart, LPA Staff

On April 14, 2016, NCDOT SPOT released the raw scores for all projects evaluated in P4.0. The raw scores for the three funding categories and all transportation modes are included as an attachment for this agenda item. Local Input Point Assignment for the Regional Impact category projects must be assigned and submitted to NCDOT by June 30, 2016. In order to develop the MPO's Local Input Point assignment for Regional Impact Category projects, DCHC MPO staff, the Technical Committee, and the Technical Subcommittee will apply the Local Ranking Methodology that was approved by the DCHC MPO Board on April 13, 2016. The Methodology is included as an attachment for this agenda item.

Lindsay Smart presented, reviewed and discussed the preliminary SPOT project evaluation results in detail. Several handouts were provided. Lindsay Smart stated the original scoring evaluation sheet was sent out with the original agenda item. Lindsay Smart stated the action is for the Technical Committee to authorize sub-committees to prepare a recommendation for preliminary points assignment in the region to the MPO Board. Lindsay Smart stated it would go out for public comment in May and the Board would review it, and approve it in June. Vice Chair Ellen Beckman asked for a motion to be made for approval to authorize the sub-committee to prepare a recommendation for preliminary points assignment in the regional category to the MPO Board. Kumar Neppalli, made a motion for approval, and Scott Wiseman seconded the motion. The motion passed unanimously.

REPORTS:

12. Reports from the LPA Staff

Felix Nwoko, LPA Staff

Felix Nwoko gave a brief update on the status of the proposed UPWP joint CAMPO/DCHCMPO regional projects; the NC98, CSX study, and Toll Study. Felix Nwoko also provided information about a federal grant recently announced by the Federal Highway Administration (FHWA). He indicated that the Lead Planning Agency (LPA) is considering applying and wanted to see what the Committee thought about the LPA applying. After conversation about the grant process, Felix Nwoko stated that the deadline for submitting an application is May 15, 2016, and if the LPA decides to pursue this we would send an email to the TC. The NCAMPO is taking place in Greensboro, May 11- 13.

9. Report from the DCHC MPO TC Chair

Vice Chair Ellen Beckmann, DCHC MPO TC Chair

There was no report from Vice Chair Ellen Beckmann.

10. NCDOT Reports

David Keilson, NCDOT Division 5, stated there is nothing to report but asked if there were any questions. Vice Chair Ellen Beckmann asked if Alston Avenue will let in August. David Keilson said he would get back to Vice Chair Ellen Beckmann on it.

Ed Lewis, NCDOT Division 7, stated the Church Street project was put out to bid twice, however there were no bidders. Ed Lewis stated on Fordham Blvd, they're working with the Town of Chapel Hill on this. Ed Lewis noted they reviewed their document in-house, and made some suggestions, and will go back to their consultant.

Jenn Britt, Division 8, stated the sinkhole on Lystra Road has an estimated reopening date of June 30th and the Jones Ferry Road sinkhole has been repaired.

INFORMATIONAL ITEMS:

170 **11. Recent News, Articles, and Updates**

171 There were no items to report.

172 ADJOURNMENT:

173 There being no further business before the DCHC MPO Technical Committee, the meeting was
174 adjourned at 11:02 a.m.