

DURHAM-CHAPEL HILL-CARRBORO METROPOLITAN PLANNING ORGANIZATION BOARD

December 10, 2014

MINUTES OF MEETING

The Durham-Chapel Hill-Carrboro Metropolitan Planning Organization Board met on December 10, 2014 at 9:00 a.m. in the Council Committee Room on the second floor of Durham City Hall. The following attended:

**Bernadette Pelissier	Triangle Transit
**Diane Catotti	City of Durham
**Ellen Reckhow	Durham County (TAC Chair)
**Mark Kleinschmidt	Town of Chapel Hill (Vice-Chair)
**Damon Seils	Town of Carrboro
*Lydia Lavelle	Town of Carrboro
**Barry Jacobs	Orange County (New Member)
**Jim G. Crawford	Chatham County (New Member)
**Jim W. Crawford	NCDOT BOT
*Steve Schewel (Alternate)	City of Durham
*Ed Harrison	Town of Chapel Hill – Alternate
Mark Ahrendsen	DCHC MPO
Ellen Beckmann	City of Durham
David Bonk	Town of Chapel Hill
Andy Henry	DCHC MPO
Joey Hopkins	NCDOT, Division 5
Bret Martin	Orange County
Patrick McDonough	Triangle Transit
Felix Nwoko	DCHC MPO
Brian Rhodes	DCHC MPO
Meg Scully	DCHC MPO
Lindsay Smart	DCHC MPO
Patrick Wilson	NCDOT, Division 7
Craig Benedict	Orange County Planning – Director
Tom Altieri	TC and Orange County Planning
Dale McKeel	City of Durham/DCHC MPO
Aaron Cain	Durham Planning
Linda Thomas Wallace	Durham County
Sherry Lewis	DCHC MPO
Tina Moon	Town of Carrboro
Alice Gordon	Orange County

**Voting Member

*Alternate or Non-Voting Member

45
46 Ellen Reckhow, MPO Board Chair, called the meeting to order at 9:09 a.m. and the Roll Call was
47 conducted.

48 **Ethics Reminder**

49 Ellen Reckhow read the Ethics Reminder for Board members and asked Board members if there
50 are any known conflicts of interest with respect of matters coming before the Board and requested that if
51 there were any identified during the meeting for them to be announced. There were no conflicts
52 identified.

53 **Adjustments to the Agenda:**

54 Mark Ahrendsen referred to two items that were distributed at the beginning of the meeting.
55 Mark Ahrendsen asked that the summary draft release of 2015 – 2025 State Transportation Improvement
56 Plan (STIP) be discussed as the last action item.

57 Mark Ahrendsen asked Lindsay Smart to update the Board members and inform new members on
58 the Ethics Requirements and its relationship to voting privileges for 2015 MPO meetings. Lindsay Smart
59 provided an overview on the annual Ethics Requirements and the forms to complete to disclose conflicts
60 of interest. Lindsay Smart stated the MPO Board will be informed when the forms are available on the
61 state ethics website.

62 **Public Comments**

63 There were no comments from the public.

64 **Directives to Staff (Attachment 5)**

65 The Directives to Staff are attached for review.

66 **CONSENT AGENDA:**

67 **November 12, 2014 Board Meeting Minutes (Attachment 6)**

Revision was recommended by Alice Gordon on line 171 to change “principal” to “principle.”

Revision was recommended by Damon Seils on line 171 to change “move money” to “TIP amendment.”

Damon Seils recommended revision to lines 224 – 225 “bus” to “bicycle.”

A motion was made by Mark Kleinschmidt and second by Diane Catotti to approve the Consent Agenda. The motion carried unanimously.

ACTION ITEMS:

Resolution to Honor Commissioner Alice Gordon’s Service to the DCHC MPO (Attachment 9)

Ellen Reckhow read the resolution and recognized Alice Gordon’s service to the MPO.

A motion was made by Diane Catotti and seconded by Bernadette Pelissier. The motion carried unanimously to adopt resolution.

Draft Amendment #23 to FY 2012-2018 TIP (Attachment 10)

Lindsay Smart provided an introduction and update on draft TIP amendment #23, along with attachments. Lindsay Smart stated that draft amendment #23 made modifications to two projects. Ms. Smart stated the first project is STIP Project #C-5571: NCRR/NC DOT Public Outreach and Awareness Program a statewide rail education outreach program. Lindsay Smart stated the second project is STIP Project #EB-4707, the Old Durham Road, Old Chapel Hill Road bicycle, pedestrian, and transit improvements, including a roundabout. The changes to this project are based on updated cost estimates. Lindsay Smart explained the STIP Project #EB-4707 cost estimates and schedule for each break of the project. Ms. Smart explained a project meeting was held with Durham staff, Chapel Hill staff, Mike Kneis from NCDOT, and LPA staff to review cost estimates. Ms. Smart stated the TIP amendment was based on the new cost estimates determined by Kimberly Horne preliminary engineering. Lindsay Smart stated the action today is for DCHC MPO Board to review and approve the release draft TIP amendment #23 for public review and comment period.

Bernadette Pelissier asked how it related to the capacity studies. Ms. Smart stated that she will check with Mike Kneis.

Damon Seils requested that more detailed information on STIP project #C-5571: NCRR/NC DOT Public Outreach and Awareness Program be included in the project summary. Lindsay Smart stated additional information and comments will be added to the project summary sheet and for the public to review.

A motion was made by Mark Kleinschmidt and seconded by Diane Catotti to release draft TIP amendment #23 for public review and comment period. The motion carried unanimously.

Presentation on MPO Human services Transportation Grants (No attachments)

Meg Scully provided an overview on the Human Services Transportation program and the performance of the three grants received. Meg Scully stated the DCHC MPO has received grant funds to support regional human service transportation since 2008. Meg Scully provided information on the following three grants: Job Access/Reverse Commute (JARC) 5316 Grant, New Freedom (FTA 5317), and 5310 Grant. Meg Scully stated the services provided thru this program meets the basic needs of elderly, low income, and individuals with disabilities to improve their overall quality of life. Meg Scully stated the presentation will be placed on the website. She stated action today is to receive presentation.

A motion was made by Damon Seils and seconded by Diane Catotti to the receive presentation. The motion carried unanimously.

Election of 2015 MPO Board Officers Program of Projects (No attachments)

Ellen Reckhow stated Damon Seils and Diane Cattotti were appointed to serve on the nominating committee. Damon Seils stated the nominating committee met in November 2014. Damon Seils stated the committee nominates Mark Kleinschmidt as MPO Board Chair and Diane Catotti as MPO Board Vice-Chair. Ellen Reckhow opened the floor for any other nominations. Ellen Reckhow received no other nominations. The nomination closed.

A motion was made by Jim Crawford and seconded by Bernadette Pelissier to approve the nominations for Mark Kleinschmidt as MPO Board Chair and Diane Catotti as MPO Vice-Chair for 2015 MPO Board Officers. The motion carried unanimously. Ms. Reckhow congratulated the 2015 elected officers.

REPORTS:

Report from the Board Chair

Ellen Reckhow stated it was her last time serving as MPO Board Chair. Ellen Reckhow expressed her thanks to the Board for their cooperation during her term.

Mark Ahrendsen stated the 2015-2025 STIP draft was released on December 4, 2014. Mark Ahrendsen stated a more detailed presentation will be available to the Board in January 2015 for comments on the projects. Mark Ahrendsen stated the target Board approval date is in June 2015.

Lindsay Smart provided a brief overview of the draft FY2016-2025 State Transportation Improvement Program and the described the results of the STIP project scoring. Lindsay Smart stated the first tables in the packet offered a comparison on how the division, regional, and statewide projects were expected to be funded and what was actually funded in the STIP. Lindsay Smart explained the other tables included in the packet were the recently released draft 2016-2025 STIP, and that all projects in the draft STIP had been organized by county so each Board Member could review projects in their respective areas.

Report from the Technical Committee Chair

Mark Ahrendsen stated City Hall is going through exterior renovation for several months. Mark Ahrendsen stated the next meeting will be in Durham City Council Chambers; possibly the next four months the meetings will be held there. Mark Ahrendsen stated Board members will be notified of the meeting location.

Mark Ahrendsen updated the Board that the US 15-501 study from Chapel Hill to Pittsboro in Chatham County is complete. Mark Ahrendsen stated the consultant will provide a presentation on the study during the January Board meeting.

Mark Ahrendsen informed the Board that Wake County transit activities are being coordinated with Durham County.

Report from LPA Staff (Attachment 15)

Felix Nwoko stated the next Board meeting will be on the agenda system in January 2015. Felix stated the MPO website will be live on January 26, 2015.

NCDOT Report (Attachment 16)

Joey Hopkins stated the East End Connector #U-71 has received some bids. Mr. Hopkins stated the project estimate was about 152 million dollars; lowest bid for the project was 142 million dollars. Joey Hopkins stated actions are being delayed on the East End Connector project to permit additional time to review a bid protest. The third bidder is objecting to the common ownership relationship between Dragados USA, Inc. and Flatiron Constructors bidders. Joey Hopkins stated NCDOT is working thru the bid award process with Dragados USA, Inc. because there is some connection with Flatiron Constructors. Joey Hopkins stated additional information was requested from Dragados USA, Inc.

Joey Hopkins will inform the MPO Board when the East End Connector U-71 project has been awarded.

Patrick Wilson, NCDOT Division 7 Engineer, stated there was no additional information to report. Patrick Wilson stated he will have the Bridge Program Manager call or email project information about the bridge location.

Damon Seils asked about the Jones Ferry Road project on NC 54 right of way.

Patrick Wilson stated he would check on the project and get back to Mr. Seils.

INFORMATIONAL ITEMS

City Hall Renovations will displace meetings scheduled in the 2nd Floor Committee Room. From January 2015 through April 2015, MPO Board meetings will be held in the Durham City Council Chambers. (No Attachment)

MPO/RPO Important Dates July 1, 2014 – June 30, 2016 (Attachment 18)

The MPO/RPO Important Dates July 1, 2014 – June 30, 2015 are attached for review.

NC Access Program Goals (Attachment 19)

The NC Access Program Goals are attached for review.

Wake County Transit Strategy Purpose and Working Schedule November 2014 (Attachment 20)

Wake County Transit Strategy Purpose and Working Schedule November 2014 are attached for review.

Recent News Articles and Updates (Attachment 21)

Recent News Articles and Updates are attached for review.

DCHC MPO FFY 2014 Authorizations (Attachment 22)

DCHC MPO FFY 2014 Authorizations are attached for review.

Adjournment

There being no further business before the MPO Board, the meeting was adjourned at 10:30 a.m.