

FFY25 FTA Region IV Important TrAMS Deadlines	
Date	Action
Immediately	<ul style="list-style-type: none"> <li>Review previously emailed carryover and lapsing balances.</li> <li>Confirm federal funding is appropriately programmed in the current TIP/STIP, if applicable.</li> <li>Initiate known flex funding requests (FHWA Form 1575C), if applicable.</li> <li>Obtain toll credit approval/authorization, if applicable.</li> <li>Review your Civil Rights documentation, ensure documents are correct and current.</li> <li>Ensure current Certifications &amp; Assurances (C&amp;As) are executed &amp; PIN'd once available in TrAMS (can use FFY24 C&amp;As until FFY25 C&amp;As are published)</li> <li>Begin discussing any required NEPA details for construction and other related projects in FFY25 with FTA staff.</li> <li>Ensure your SAM/UEI status is active and note the expiration date at <a href="https://sam.gov/content/home">https://sam.gov/content/home</a></li> <li>Begin developing applications, emphasis should be placed on applications with lapsing and/or “critical” funds.</li> </ul>
Not later than December 31, 2024	Recommended deadline for any reallocations and revised split letters for a FFY25 award.
Not later than January 31, 2025	Deadline for submittal of NEPA checklists <sup>1</sup>
Not later than February 14, 2025	Return Completed AAA Spreadsheet to <a href="mailto:FTATRO4@dot.gov">FTATRO4@dot.gov</a> , with a CC to <a href="mailto:Robert.sachnin@dot.gov">Robert.sachnin@dot.gov</a> , <a href="mailto:Elizabeth.Orr@dot.gov">Elizabeth.Orr@dot.gov</a> , and <a href="mailto:Aviance.Webb@dot.gov">Aviance.Webb@dot.gov</a> . AAA's may be returned earlier than this date.
Not later than March 3, 2025	TrAMS <b>Transmittal</b> <sup>2</sup> deadline for applications with lapsing and/or “critical” <sup>3</sup> funds.
Not later than April 1, 2025	TrAMS <b>Transmittal</b> deadline for applications for funding that is NOT lapsing or “critical.”
August 2025 (estimated)	Approximate Department of Labor application deadline. Date subject to change.
September, 22 2025 (estimated)	Anticipated closing of the TrAMS System. <b>ALL</b> applications must be awarded by this date in TrAMS or they will carry over into FFY26 (exception: lapsing funds). Date subject to change.

<sup>1</sup> Note that activities involving a higher NEPA class of action may require more time and carryover into FFY26, outreach to FTA environmental staff is recommended as early as possible and once there is a well-defined scope.

<sup>2</sup> Recipients “**transmit**” applications in TrAMS to FTA when: 1) An application is deemed complete and ready for FTA review; 2) Recipients “**submit**” applications when the application is complete, all FTA comments are addressed and the final FAIN is assigned. Recipients may “**submit**” applications when asked by FTA to submit (and the application is deemed ready for Legal, Finance and DOL routing).

<sup>3</sup> If any funds/applications are identified as “critical”, please provide an email or written documentation from your agency’s GM/CEO affirming the “critical” designation along with a brief rationale.