

**DURHAM-CHAPEL HILL-CARRBORO METROPOLITAN PLANNING ORGANIZATION
BOARD**

**MINUTES OF MEETING
October 11, 2023**

The Durham-Chapel Hill-Carrboro Metropolitan Planning Organization Board held a special meeting on October 11, 2023, at 9:00 a.m. in the Long Leaf Conference Room at Central Pines Regional Council as well as through the Zoom teleconferencing platform. The following members were in attendance:

Jenn Weaver (Chair)	Town of Hillsborough
Jamezetta Bedford (Member)	Orange County
Brenda Howerton (Alternate)*	Durham County
Michael Parker (Member)	GoTriangle
Nida Allam (Alternate)	Durham County
Damon Seils (Alternate)	Town of Carrboro
Danny Nowell (Alternate)	Town of Carrboro
Camille Berry (Alternate)	Town of Chapel Hill
Nish Trivedi	Orange County
Bergen Watterson*	Town of Chapel Hill
Matt Day	Central Pines Regional Council
Tina Moon*	Town of Carrboro
Patricia McGuire	Town of Carrboro
Eric Vitale	City of Durham
Erin Convery	City of Durham
Bill Judge*	City of Durham
Brian Taylor	City of Durham
Tasha Johnson*	City of Durham
Matt Efird*	Town of Hillsborough
Jay Heikes*	GoTriangle
Matthew Clark	GoTriangle
Katharine Eggleston	GoTriangle
Katie Rhyne*	Town of Butner
Julie Bogle*	NCDOT TPD
Brandon Jones	NCDOT Division 5
Tracy Parrott	NCDOT Division 5
David Keilson*	NCDOT Division 5
Amin Hezaveh	NCDOT Division 5
Nishant Shah*	NCDOT Division 7
Chad Reimakoski*	NCDOT Division 7
P.D. Wilson*	NCDOT Division 7
Bryan Kuchar*	NCDOT Division 8
Joe Geigle*	Federal Highway Administration
Anne Lenart-Redmond*	STV
Heidi Perov*	Bike Walk NC

47	John Talmadge*	Bike Durham
48	Allison Simpson	Bike Durham
49	Jordon Brummel*	RDU
50		
51	Doug Plachcinski	DCHC MPO
52	Colleen McGue	DCHC MPO
53	David Miller	DCHC MPO
54	Kelly Fomenko	DCHC MPO
55	Yanping Zhang	DCHC MPO
56	Filmon Fishastion	DCHC MPO
57	Andy Henry*	DCHC MPO
58	Jean Debnam	DCHC MPO

59 Quorum Count: 8 of 10 Voting Members
 60 *Attended remotely

61 **1. Roll Call**

62 Chair Jenn Weaver called the meeting to order at 9:05 a.m. The roll call was completed
 63 using a sign-in sheet for in-person attendees, and the Zoom participant list for remote attendees.

64 **2. Adjustments to the Agenda**

65 Chair Jenn Weaver called for adjustments to the agenda. There were no adjustments.
 66 Damon Seils noted a correction to his status from alternate to member.

67 **3. Public Comments**

68 Chair Jenn Weaver asked for public comments for items not on the agenda. There were
 69 none.

70 **CONSENT AGENDA:**

71 **4. Approval of the September 13, 2023, Board Meeting Minutes**
 72 Jean Debnam, MPO Staff

73
 74 **5. SPOT P 7.0 Bicycle & Pedestrian Submittal List Amendment**
 75 David Miller, MPO Staff

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 77 **6. FY2024 UPWP Amendment #2**
 78 David Miller, MPO Staff

79 **7. FY2024 UPWP Amendment #3**
 80 David Miller, MPO Staff
 81 Doug Plachcinski, AICP, CFM, DCHC MPO Executive Director

82
 83 **8. Federal Funding Policy Amendment #1**
 84 Filmon Fishastion, MPO

Damon Seils moved to approve the Consent Agenda. It was seconded by Camille Berry. The motion passed unanimously.

ACTION ITEMS:

9. Federal Funding Policy Amendment #1 **Filmon Fishastion, MPO**

Filmon Fishastion gave the highlights of Amendment #1 of the Federal Funding Policy. The highlights included the revisions to the application process with regard to the Congestion Mitigation and Air Quality (CMAQ) application as well as administrative changes. The highlights were attached to the agenda. He recommended the DCHC MPO Board approve the amendment.

The motion was made by Michael Parker and seconded by Camille Berry. The motion passed unanimously.

INFORMATIONAL ITEMS:

10. Congestion Management Process (CMP) Update- Mitigation Strategy and Survey **Yanping Zhang, MPO Staff** **Zachary Bugg, Kittelson Associates**

Yanping Zhang presented information on the steps and the progress of the Congestion Management Process (CMP). Mr. Zhang expressed there were 8 steps in the process and the team was at Step 5 -Evaluation of Problems, which is ongoing. At Step 6- Selection of Strategies of the process a consultant was needed to do the migration strategy. Zachary Bugg, Kittelson Associates divided the strategies and labeled them High Priority and Low Priority and explained the difference. Mr. Zhang also introduced and explained the survey that was created for the Mitigation Strategy that would allow members to change the priority of their strategy. He stated the survey would be sent out to the Board and TC members.

REPORTS:

116 **11. Report from the Board Chair**
117 **Jenn Weaver, Board Chair**
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119 Chair Jenn Weaver announced SCLC is hosting a policy summit on November 9th, 2023
120 in Greensboro NC

121 **12. Report from the Technical Committee Chair**
122 **Nishith Trivedi, TC Chair**
123

124 Nish Trivedi The Technical Committee is in the process of working with 2 consultants on
125 the short-term transit plans. Orange County is working on their Transit plan.

126 **13. Report from MPO Staff**
127 **Doug Plachcinski, AICP, CFM, DCHC MPO Executive Director**
128

129 Doug Plachcinski The DCHC is exploring ways to connect into the CPRC local
130 government support group that assists with grants. Mr. Plachcinski reminded the board there is
131 support to prepare grant applications.

132
133 **11. NCDOT Reports**
134 **Lisa Mathis, NC Board of Transportation**
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136 Lisa Mathis announced the new transportation staff updates and promotions. (Joey
137 Hopkins, Chris Peoples, Lamar Sylvester, and Reuban Blakely and Patrick Norman). Mrs.
138 Mathis said the 2024 Budget passed and reported on the Litter Sweep. She announced the
139 DBE/WBE workshops are increasing in numbers.

140
141 **Brandon Jones (Tracy Parrott), Division 5 – NCDOT**
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143 Brandon Jones gave an update on the ongoing Alston Ave project. Mr. Jones stated
144 there will be daily closure for the next week or more.

145 **Wright Archer (Pat Wilson*), Division 7 – NCDOT**
146

146 Pat Wilson no additional report.

147 **Patrick Norman (Bryan Kluchar*), Division 8 – NCDOT**
148

148 Bryan Kluchar had no additional report.

Julie Bogle*, Transportation Planning Division – NCDOT

Julie Bogle expressed that TPD is accepting CMAC and CRP applications on a continuous basis. The NEVI program funding will cover 39 EV charging station sites.

John Grant, Traffic Operations – NCDOT

Not present- No report.

Nick Morrison - NCDOT IMD

Not present – No report.

12. Recent News Articles and Updates

The being no other business to discuss, Chair Jenn Weaver adjourned the meeting at 10:18 a.m.

