



**DCHC MPO Board  
Meeting Agenda**

Wednesday, June 13, 2018

9:00 AM

Committee Room 2nd Floor  
Durham City Hall 101 City Hall Plaza  
Durham, NC 27701

**1. Roll Call****2. Ethics Reminder**

It is the duty of every Board member to avoid conflicts of interest. Does any Board member have any known conflict of interest with respect to any matters coming before the Board today? If so, please identify the conflict and refrain from any participation in the particular matter involved.

**3. Adjustments to the Agenda****4. Public Comments****5. Directives to Staff**[18-100](#)

**Attachments:** [2018-06-13 \(18-100\) MPO Board Directives to Staff.pdf](#)

**CONSENT AGENDA****6. May 9, 2018 Board Meeting Minutes**[18-150](#)

A copy of the May 9, 2018 Board meeting minutes is enclosed.

**Board Action:** Approve the minutes of the May 9, 2018 Board meeting.

**Attachments:** [2018-06-13 \(18-150\) MPO Board Meeting Minutes 5.9.18 LPA2.pdf](#)

**ACTION ITEMS****7. Quarterly Update on the Durham-Orange Light Rail Transit Project  
(15 minutes)**[18-146](#)

**Geoff Green, GoTriangle**

On April 28, 2017, the DCHC MPO Policy Board adopted the updated Orange County Transit Plan and the Durham County Transit Plan (the "Transit Plans") as well as the Interlocal Agreement for Cost-Sharing for the Durham-Orange Light Rail Transit (D-O LRT) Project. GoTriangle is presenting its quarterly report on the status of the D-O LRT Project as contemplated in the Transit Plans and the Interlocal Agreement.

**Board Action:** Receive information regarding the status of the Durham-Orange Light Rail Transit Project.

8. **FY2018 Q3 Durham and Orange Transit Tax Quarterly Report (5 minutes)** [18-147](#)

**Mo Devlin, LPA Staff**

Per the Durham-Orange Interlocal Agreement for Cost Sharing, GoTriangle shall produce quarterly reports to the DCHC MPO. Staff has prepared a memo describing the financial activity of the Durham-Orange Tax District and the Special Tax District through the third quarter of FY2018. This memo is supported by a financial report as issued by GoTriangle, the transit tax administrator.

**Board Action:** No action is necessary on this item, it is for informational purposes only.

**Attachments:** [2018-06-13 \(18-147\) DCHC MPO Board 6.13.18 Memo for Quarterly reporting](#)  
[2018-06-13 \(18-147\) FY 2018 Quarterly Report through 3.31.18 full MPO Board](#)

9. **Durham and Orange FY2019 Annual Transit Plan Work Plan (15 minutes)** [18-148](#)

**Mo Devlin, LPA Staff**

Per the 2017 Durham and Orange County Transit Plans, annual Work Plans shall be developed for the administration of Durham-Orange Tax District and Special Tax District funds. The Staff Working Group plans released the Transit Work Plans for public comment on May 21, 2018, which includes presentations to the MPO Technical Committee, Durham and Orange counties, and the MPO Board. The plans are available for public comment and review through June 13 on the Staff Working Group web page at [http://www.dchcmpo.org/programs/transit/staff\\_working\\_group/default.asp](http://www.dchcmpo.org/programs/transit/staff_working_group/default.asp).

**Board Action:** Provide comment on the draft Durham and Orange FY2019 Annual Transit Work Plans.

**Attachments:** [2018-06-13 \(18-148\)FY 2019 Work Plans, Durham and Orange Counties Full 5/](#)

**10. Briefing on Joint MPO Board Meeting (10 minutes)**[18-149](#)**Aaron Cain, LPA Staff**

On May 31, 2018, a joint meeting of the DCHC and CAMPO boards was held at the Research Triangle Park Headquarters. Several items were discussed; three items are attached for your information:

- A set of Transportation Policy Priorities affirmed by members in attendance;
- A map of current and upcoming major highway projects within the two MPOs; and
- A map of planned transit infrastructure within the two MPOs.

The next joint meeting of the DCHC and CAMPO boards has been tentatively set for October 31.

**Board Action:** No action is required at this time. This item is for informational purposes only.

**Attachments:**

[2018-06-13 \(18-149\) Joint DCHC-CAMPO Transportation Policy Priorities.pdf](#)

[2018-06-13 \(18-149\) Major Funded Roadway Projects - DCHC and CAMPO.pdf](#)

[2018-06-13 \(18-149\) Major Transit Infrastructure - DCHC and CAMPO.pdf](#)

**11. Allocation of Local Input Points for Regional Impact Projects (30 minutes)**[18-133](#)**Aaron Cain, LPA Staff**

On May 9, 2018, the DCHC Board released the initial allocation of local points for Regional Impact projects for P5 for public review. That list is attached. LPA staff will provide the Board with any public comments received to date. The Board is required to hold a public hearing prior to any vote on local input points allocation.

On May 23, 2018, the DCHC TC recommended an allocation of local input points for the Board to approve for Regional Impact projects for P5, subject to further refinement by a TC subcommittee on June 4, 2018, which would have additional information from the Divisions at that time. The recommended allocation of local input points is attached for your review, and deviates from the initial list the Board released for public review in May. The deviations from the initial list are documented, per the requirements of state law and the DCHC Methodology. Also attached is the initial list of projects

While the TC has made a recommendation for allocation of local input points, there are several issues still to be addressed. The attached memo presents those issues.

The deadline for submittal of local input points for Regional Impact projects is July 27, 2018. The Board has three options:

- Approve an allocation of local input points based on the current recommendation of the TC;
- Approve an allocation of local input points, but provide staff the ability to adjust those points based on the issues outlined in the attached memo and with the concurrence of the Chair and Vice-Chair; or
- Delay a vote on the allocation of local input points until a meeting on July 11 (the Board does not usually meet in July).

LPA staff recommends the middle option of approving a list of points now but allowing for adjustments.

**TC Action:** Recommended an allocation of local input points for Regional Impact projects to the Board for approval.

**Board Action:** Hold a public hearing on the initial allocation of local input points for Regional Impact projects and receive input. Make a motion on local allocation points based on one of the three options above, or another option that the Board may develop.

**Attachments:**[2018-06-13 \(18-133\) Allocation of Local Points Memo - 6-6-18.pdf](#)[2018-06-13 \(18-133\) Initial Allocation of Local Points for Public Review.pdf](#)[2018-06-13 \(18-133\) TC Recommended Allocation of Local Points.pdf](#)

**12. Comprehensive Transportation Plan (CTP) Amendment #1 (10 minutes)**[18-136](#)**Andy Henry, LPA Staff**

At their May meeting, the MPO Board released an amendment to the Comprehensive Transportation Plan (CTP) to change the proposed future configuration of the portion of Farrington Road between Southwest Durham Drive and the Falconbridge Road Extension from a four-lane divided to a two-lane cross-section. The original amendment that the MPO released designated a two-lane cross-section. The Technical Committee (TC) supports the designation of a two-lane divided cross-section (with bicycle and pedestrian facilities) because it would provide greater vehicle capacity than a simple two-lane section, should that capacity be needed, and can be built within a less intrusive 80-foot right-of-way. The attached map provides roadway capacity and volume information, and future connectivity plans for the Farrington Road area.

The MPO has not received any comments concerning this proposed amendment but staff did meet with a citizen who was concerned that future vehicle volume on Farrington Road would exceed the two-lane roadway capacity.

The adoption schedule includes:

- \* May 9 -- DCHC MPO board releases amendment #1 for public input
- \* June 13 -- DCHC MPO conducts a public hearing on amendment #1
- \* June 20 -- public involvement period ends
- \* July 11 or August 8 -- DCHC MPO Board adopts amendment #1
- \* September -- North Carolina Board of Transportation (BOT) adopts amendment #1

**TC Action:** The TC has not taken any further action on this item.

**MPO Board:** Conduct a public hearing and provide comments.

**Attachments:** [2018-06-13 \(18-136\) CTPAmendment#1.pdf](#)

13. **FY19 Unified Planning Work Program (UPWP) Amendment #1 (5 mins)** [18-141](#)

**Meg Scully, LPA Staff**

The DCHC MPO is required by federal regulations to prepare an annual Unified Planning Work Program (UPWP) that details and guides the urban area transportation planning activities. The UPWP identifies MPO planning tasks to be performed with the use of federal transportation funds. Changes to the UPWP budget requires an amendment approved by the

Board. Amendment #1 of the FY2019 UPWP proposes to allocate Surface Transportation Block

Grant-Direct Attributable (STBG-DA) funds among various task codes for the Lead Planning Agency. The attached memorandum and resolution with tables provide details.

**TC Action:** Recommended the Board approve the FY19 UPWP Amendment #1.

**Board Action:** Approve the FY19 UPWP Amendment #1.

**Attachments:** [2018-06-13 \(18-141\) Memorandum FY19 UPWP Amend 1.pdf](#)  
[2018-06-13 \(18-141\) 2019 UPWP amend 1 Resolution with table.pdf](#)

14. **FFY18 Section 5307/5340 FULL Apportionment Split Letter (5 mins)** [18-142](#)

**Meg Scully, LPA Staff**

Section 5307/5340 funds are allocated to urbanized areas for transit capital and operating assistance, and for transportation-related planning. The DCHC MPO full apportionment for FFY18 for each program was released by the Federal Transit Administration (FTA) and the LPA staff, in consultation with the four fixed-route transit operators and MPO policy, developed a recommended distribution of this funding. A 'split letter' to FTA regarding the allocation of these funds among transit operators must be approved by the Board to authorize the transit operators to seek applications for funding. Attached is the split letter to FTA and a memorandum with additional information on the 5307/5340 program.

**TC Action:** Recommended that the Board approve the distribution and endorse the attached FFY18 FULL apportionment split letter.

**Board Action:** Approve the distribution and endorse the attached FFY18 FULL apportionment split letter.

**Attachments:** [2018-06-13 \(18-142\) FTA Section 5307-5340 FFY18 full apportionment memo.r](#)  
[2018-06-13 \(18-142\) FFY18 5307 FULL split letter.pdf](#)

15. **FFY17 and FFY18 Section 5339 Full Apportionment Split Letter (5 mins)** [18-143](#)

**Meg Scully, LPA Staff**

The Section 5339 Buses and Bus Facilities program (49 U.S.C. 5339) makes Federal resources available to states and designated recipients to replace, rehabilitate, and purchase buses and related equipment, and to construct bus-related facilities. DCHC MPO is the designated recipient for the Durham urbanized area (UZA). Section 5339 formula funds are allocated to the urbanized areas (UZAs) based upon population, vehicle revenue miles, and passenger miles. The Durham UZA was awarded \$791,187 in FFY2017 and \$1,077,146 in FFY2018 (Total = \$1,868,333). As designated recipient for the 5339 funds for the Durham UZA, the DCHC MPO may allocate funding to fixed route operators. The split letter, as developed by LPA staff in conjunction with fixed-route operators and according to MPO policy, defines the intended allocation for FFY17 and FFY18.

**TC Action:** Recommended the Board approve the FFY17 and FFY18 Section 5339 distribution and endorse the full apportionment split letter.

**Board Action:** Approve the FFY17 and FFY18 Section 5339 distribution and endorse the full apportionment split letter.

**Attachments:** [2018-06-13 \(18-143\) FTA Section 5339 FY17 FY18 memo.pdf](#)  
[2018-06-13 \(18-143\) FFY17 FFY18 5339 full split letter.pdf](#)

16. **Enhanced Mobility of Seniors and Individuals with Disabilities (Section 5310) Grant - FY17 and FY18 Call for Projects (5 mins)** [18-144](#)

**Meg Scully, LPA Staff**

Section 5310 - Enhanced Mobility of Seniors and Individuals with Disabilities provides funds to improve mobility for seniors and individuals with disabilities by removing barriers to transportation service and expanding transportation mobility options. The DCHC MPO is the designated recipient of these funds for the Durham urbanized area (UZA) and distributes the funds to eligible sub-recipients through a competitive selection process. A Call for Projects is conducted during even numbered years and includes funds from two fiscal years. A total of \$492,598 was apportioned to the Durham UZA for FY2017 and FY2018 and will be available for the 2018 Call for Projects. Attached is the Section 5310 application including the application process schedule.

**TC Action:** Received the proposed Section 5310 Grant Call for Projects schedule.

**Board Action:** Receive the proposed Section 5310 Grant Call for Projects schedule.

**Attachments:** [2018-06-13 \(18-144\) 2018 5310 Board presentation.pdf](#)  
[2018-06-13 \(18-144\) 5310 Grant Application 2018.pdf](#)

**REPORTS:**

17. **Report from the Board Chair** [18-101](#)  
Damon Seils, Board Chair  
Board Action: Receive the report from the Board Chair
18. **Report from the Technical Committee Chair** [18-102](#)  
Ellen Beckmann, TC Chair  
Board Action: Receive the report from the TC Chair.
19. **Report from LPA Staff** [18-103](#)  
Felix Nwoko, LPA Manager  
Board Action: Receive the report from LPA Staff.

*Attachments:* [2018-06-13 \(18-103\) LPA staff report.pdf](#)

20. **NCDOT Report** [18-104](#)  
Joey Hopkins (David Keilson/Richard Hancock), Division 5 - NCDOT  
Mike Mills (Pat Wilson/Ed Lewis), Division 7 - NCDOT  
Brandon Jones (Bryan Kluchar, Jen Britt), Division 8 - NCDOT  
Julie Bogle, Transportation Planning Division - NCDOT  
John Grant, Traffic Operations - NCDOT  
Board Action: Receive the reports from NCDOT.

*Attachments:* [2018-06-13 \(18-104\) NCDOT Progress Report.pdf](#)

**INFORMATIONAL ITEMS**

21. **Recent News Articles and Updates** [18-105](#)  
*Attachments:* [2018-06-13 \(18-105\) news articles.pdf](#)

**Adjourn**

**Next meeting: August 8, 9 a.m., Committee Room**

**Dates of Upcoming Transportation-Related Meetings: None**