



DCHC MPO Board Meeting Agenda

Wednesday, November 8, 2023

9:00 AM

Central Pines Regional Council - Long Leaf Conference

4307 Emperor Blvd
Durham, NC 27703

1. Roll Call
2. Adjustments to the Agenda
3. Public Comments

CONSENT AGENDA

4. **Approval of the October 11, 2023 Board Meeting Minutes** [23-254](#)
Jean Debnam, MPO Staff

A copy of the October 11, 2023 Minutes is attached.

Board Action: Approve the October 11, 2023 Board Meeting Minutes

Attachments: [2023-11-08 \(23-254\) Board minutes meetings](#)

5. **Agenda Item Submission Form Update** [23-183](#)
Filmon Fishastion, MPO Staff

The DCHC MPO has introduced a form that agencies may use should they wish to have items on either the Technical Committee Agenda or MPO Board Agenda. The purpose of the form is to optimize the agenda creation process for staff members. An update has been made to request the form two weeks in advance instead of one. Supporting attachments may be sent within one week of the agenda.

TC Action: Approved the Agenda Item Submission Form update.

Board Action: Approve the Agenda Item Submission form update.

Attachments: [2023-11-08 \(23-183\) Agenda Item Submission Form](#)

ACTION ITEMS

6. 2055 Metropolitan Transportation Plan Schedule and Public Engagement Strategy (10 minutes)

[23-237](#)

Kelly Fomenko, MPO Staff

The DCHC MPO adopted the 2050 Metropolitan Transportation Plan (MTP) in February 2022. Federal rules require that the MPO adopt an updated plan within five years in air quality attainment areas and every four years in non-attainment or maintenance areas. DCHC MPO and the Capital Area MPO partner to create a single MTP and are both part of the Triangle Region, which is currently an air quality attainment area. However, a 2018 court case has required ozone attainment areas to continue to demonstrate conformity through the year 2027. Therefore, the 2055 MTP must be adopted no later than February 2026 and follow the four-year update cycle. The first step in developing the updated MTP is to determine the public engagement strategy and prepare a schedule for MTP adoption. The public engagement strategy will consist of four major key decision points this cycle: Goals and Objectives (visioning), Alternatives Selection and Analysis, Preferred Option Review, and 2055 MTP Adoption. The attached document contains details on what engagement will be completed for each key decision point, and is labeled "Destination 2055," which will be the campaign name this cycle.

Draft 2055 MTP Schedule Overview:

- November 2023 - Begin public engagement on goals and objectives.
- February 2024 - Approve goals and objectives.
- May 2024 - Approve performance measures.
- July 2024 - Begin alternatives analysis and deficiency analysis.
- February 2025 - Review deficiency analysis.
- June 2025 - Approve alternatives analysis and begin engagement on preferred option.
- August 2025 - Review preferred option.
- October 2025 - Approve Air Quality (AQ) conformity analysis.
- November 2025 - Adopt 2055 MTP.

Attached is a **detailed** draft schedule for the adoption of the 2055 MTP. This is provided as a reference for several reasons: 1) MPO members can use these dates to schedule updates for their own plans, 2) updating the MTP is a process and as such requires strict schedule adherence of all components to meet the final deadline, and 3) the MPO plans to adopt the federally-mandated MTP and the state-mandated Comprehensive Transportation Plan (CTP) on the same or similar timeline, which will require additional scheduling with the North Carolina Department of Transportation. A request was made by the Technical Committee to track transit efforts as part of this scheduling and this will be incorporated in future updates. Dates are subject to slight change based on updates to the 2024 DCHC MPO meeting calendar.

The request today is for approval of use of the MTP public engagement strategy. As the MTP process is a lengthy one, this strategy is subject to change based on the needs as determined by the engagement itself. Engagement efforts are consistent with the MPO's Public Involvement Plan (PIP).

TC Action: Recommend that the Board review the Metropolitan Transportation Plan schedule and approve the use of the public engagement strategy.

Board Action: Review the Metropolitan Transportation Plan schedule and approve the use of the

public engagement strategy.

Attachments: [2023-11-08 \(23-237\) Destination 2055 Public Engagement Strategy](#)
 [2023-11-08 \(23-237\) Destination 2055 Schedule](#)

7. **Amendment #1 to the FY2024-2033 Transportation Improvement** [23-250](#)

Program (TIP)

Filmon Fishastion, MPO Staff

Amendment #1 to the FY2024-2033 Transportation Improvement Program (TIP) includes the addition of funding to existing projects as well as adding new projects from the FY24 Call for Projects. The amendment also includes carryover adjustments from FY2020-2029 TIP Amendments 6, 9, 13, 14, 15, and 16. These amendments were already approved by the Board in previous meetings and are reissued for administrative purposes to reconcile data between the old and new plans, ensuring a more seamless transition into the State TIP (STIP).

Additional projects in this amendment include Item N updates from NCDOT (state provided amendments and modifications), and other such project updates that fall under administrative modifications. Two projects from the Item N are **not** being amended into the TIP at this time as they are not in the Metropolitan Transportation Plan (MTP); they are HN-0013 Erwin Road turn lanes, and HN-0014 Cornwallis Road turn lanes.

TC Action: Approved Amendment #1 to the FY 2024-2033 Transportation Improvement Program (TIP) to be released for public comment.

Board Action: Release TIP Amendment #1 for public comment.

Attachments: [2024-1-23 \(23-250\) FY2024-2033 TIP Amendment #1 Resolution](#)
 [2024-1-23 \(23-250\) FY2024-2033 TIP Amendment #1 Summary Sheet](#)
 [2024-1-23 \(23-250\) FY2024-2033 TIP Amendment #1 Full Documentation](#)

8. **2055 Metropolitan Transportation Plan (MTP) Goals & Objectives** [23-251](#)

Release for Comment

Andy Henry, MPO Staff

The attached memo describes the process to update the Goals and Objectives for the 2055 Metropolitan Transportation Plan. A copy of the adopted 2050 Metropolitan Transportation Plan Goals and Objectives is also attached.

TC Action: Recommended that the MPO Board release the MTP Goals and Objectives for public engagement and requested the engagement period be extended due to the holidays.

Board Action: Release the MTP Goals and Objectives for public engagement.

Attachments: [2023-11-08- \(23-251\) TC-DCHCMPO-GoalsObjectivesMemo_V5](#)

9. **Update Metropolitan Planning Area (MPA) Boundary and Adjusted (Smoothed) US Census Urban Area (UA) Boundary**

[23-253](#)

Doug Plachcinski, AICP, CFM, DCHC MPO Executive Director

The MPO is responsible for defining the Metropolitan Planning Area (MPA), which includes land area that is anticipated to be urban in nature within the next 20 years. This requires approval by the MPO and NCDOT.

The MPO is also responsible for developing an adjusted (smoothed) Urban Area. The adjusted (smoothed) UA boundary is reviewed and approved by NCDOT and FHWA. Per the Estimated Schedule of Activities, the adjusted (smoothed) UA boundary for each MPO is due in its entirety (MPO, NCDOT, and FHWA) by December 29, 2023. The adjusted (smoothed) UA boundary must be included in the MPA.

The MPO has updated the MPA Boundary and Adjusted (Smoothed) US Census Urban Area Boundary. The resulting map(s) will be provided as an attachment and shared at the TC meeting.

NCDOT encourages MPOs to adopt the MPAs at the same time as the adjusted (smoothed) UAs.

TC Action: Approved the Metropolitan Planning Area Boundary and Adjusted (Smoothed) US Census Urban Area (UA) Boundary with the boundary being snapped to the blocked group on the map.

Board Action: Recommend MPO Board approval of the Metropolitan Planning Area Boundary and Adjusted (Smoothed) US Census Urban Area Boundary.

Attachments: [2023-11-08 \(23-253\) TC report boundary changes](#)

INFORMATIONAL ITEMS

10. 2024 DCHC MPO Meeting Calendar (5 minutes)[23-239](#)**Kelly Fomenko, MPO Staff**

Attached is the proposed meeting calendar for the DCHC MPO Technical Committee and Board. This includes an adjustment to the typical meeting schedule for Technical Committee meetings and Board meetings. With this new schedule, Technical Committee meetings occur on the 2nd Tuesday of the month and Board meetings occur on the 4th Tuesday of the month, with the following exceptions:

- July & December: No Technical Committee or Board meetings
- November: The Board will meet on the third Tuesday to accommodate the Thanksgiving holiday

Previously, Technical Committee meetings have been held on the 4th Wednesday of the month, and Board meetings have been held on the 2nd Wednesday of the month. The 2024 Proposed Meeting schedule will improve efficiency in coordination with the North Carolina Department of Transportation (NCDOT), while also avoiding standing meeting conflicts that occur for some of the MPO member jurisdictions. For example, Board meetings at the end of the month allow Transportation Improvement Program (TIP) amendments to be submitted for the 1st of the following month, which is the NCDOT deadline. The proposed schedule will also enable better regional coordination with partner Capital Area MPO (CAMPO) with whom DCHC MPO shares their Metropolitan Transportation Plan (MTP).

If there are conflicts with these meeting times, staff will work to address this prior to presenting again at the November TC and December Board meetings. If this schedule is accepted, the December TC can be cancelled as the new schedule will establish an early January meeting of the TC.

The Technical Committee reviewed the 2024 meeting calendar and requested consideration of alternate dates. A survey was sent out to staff members on alternate technical committee dates. MPO staff are requesting the Board review the 2024 meeting calendar and provide feedback.

Attachments: [2023-12-13 \(23-239\) 2024 DCHC MPO Meeting Schedule](#)

REPORTS:**11. Report from the Board Chair**[23-100](#)**Jenn Weaver, Board Chair**

Board Action: Receive the report from the Board Chair.

12. **Report from the Technical Committee Chair** 23-101
Nishith Trivedi, TC Chair

Board Action: Receive the report from the TC Chair.

13. **Report from MPO Staff** [23-102](#)
Doug Plachcinski, AICP, CFM, DCHC MPO Executive Director

Board Action: Receive the report from MPO staff.

Attachments: [2023-12-13 \(23-105\) MPO Staff Report](#)

14. **NCDOT Reports** [23-103](#)
Lisa Mathis, NC Board of Transportation
Brandon Jones (David Keilson), Division 5 - NCDOT
Wright Archer (Pat Wilson, Stephen Robinson), Division 7 - NCDOT
Patrick Norman (Bryan Kluchar), Division 8 - NCDOT
Julie Bogle, Transportation Planning Division - NCDOT
John Grant, Traffic Operations - NCDOT
Nick Morrison, Integrated Mobility Division - NCDOT

Board Action: Receive the reports from NCDOT.

Attachments: [2023-12-13 \(23-103\) NCDOT Reports](#)

15. **Recent News Articles and Updates** [23-104](#)

Attachments: [2023-12-13 \(23-104\) USDOT-FTA Innovative Coordinated Access and Mobility](#)
[2023-12-13 \(23-104\) White House finalizes rule requiring states to target vehicle](#)
[2023-12-13 \(23-104\) Most Americans still have to commute every day. Here's h](#)

16. **DCHC Executive Director's Performance Pursuant to NCGS Section** [23-255](#)
143-318.11(a)(6): Closed Session
Jenn Weaver, Chair

To consider the DCHC Executive Director's Performance Pursuant to NCGS Section 143-318.11(a)(6) in a closed session.

Adjourn

**Next meeting: December 13, 2023, 9 a.m., Central Pines Regional Council Long Leaf
Conference Room**

Dates of Upcoming Transportation-Related Meetings: None