

DURHAM-CHAPEL HILL-CARRBORO METROPOLITAN PLANNING

ORGANIZATION BOARD

November 8, 2023

MINUTES OF MEETING

The Durham-Chapel Hill-Carrboro Metropolitan Planning Organization Board met on November 8, 2023, at 9:00 a.m. in the Long Leaf Conference, located in the Central Pines Regional Council. The following people were in attendance:

Jenn Weaver (Chair)	Town of Hillsborough
Karen Howard (Vice Chair)	Chatham County
Damon Seils (Member)	Town of Carrboro
Leonardo Williams (Member)	City of Durham
Wendy Jacobs (Member)	Durham County
Brenda Howerton (Alternate)*	Durham County
Michael Parker (Member)	GoTriangle
Javiera Caballero (Member)	City of Durham
Pam Hemminger (Member)	Town of Chapel Hill
Joe Geigle (Non-Voting Member)	Federal Highway Administration
Camille Berry (Alternate)	Town of Chapel Hill
Sally Green (Alternate)	Orange County
Lisa Mathis (Alternate)	NC Board of Transportation
Nida Allam (Alternate)*	Durham County
Nish Trivedi	Orange County
Darlene Weaver	Orange County
Tracy Parrott	NCDOT, Division 5
David Keilson	NCDOT, Division 5
Chad Reimakoski	NCDOT, Division 7
Patrick Wilson*	NCDOT, Division 7
Stephen Robinson*	NCDOT, Division 7
Nishant Shah*	NCDOT, Division 7
Bryan Kluchar*	NCDOT, Division 8
Julie Bogle*	NCDOT, TPD
Bergen Watterson*	Town of Chapel Hill
Josh Mayo*	Town of Chapel Hill
Matt Cecil*	Town of Chapel Hill
Ben Berolzheimer*	Town of Chapel Hill
Brandon Dawson*	Chatham County
Tina Moon**	Town of Carrboro
Matt Day	Central Pines Regional Council
Ryan Eldridge*	Durham County

45	Jay Heikes*	GoTriangle
46	Eric Vitale*	City of Durham
47	Sean Egan*	City of Durham
48	Tom Devlin	City of Durham
49	Bill Judge*	City of Durham
50	Matt Efird*	Town of Hillsborough
51	Travis Crayton*	Research Triangle Foundation
52	Annie Calef*	Research Triangle Foundation
53	Cha'ssam Anderson*	University of North Carolina
54	Landon Coley*	University of North Carolina
55	Jordan Powell*	VBH
56	Jordan Brummel	
57		
58	Doug Plachcinski	DCHC MPO
59	David Miller	DCHC MPO
60	Andy Henry*	DCHC MPO
61	Filmon Fishastion	DCHC MPO
62	Kelly Fomenko	DCHC MPO
63	Yanping Zhang	DCHC MPO
64	Madeline Galliano	DCHC MPO
65	K.C. Chae*	DCHC MPO
66	Adam Spillman*	DCHC MPO
67	Jean Debnam	DCHC MPO

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69 Quorum Count: 8 of 10 Voting Members
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71 **1. Roll Call**

72 Chair Jenn Weaver called the meeting to order at 9:03 a.m. A roll call was
73 performed. The Voting Members and Alternate Voting Members of the DCHC MPO
74 Board were identified and are indicated above. Chair Jenn Weaver reminded everyone
75 to sign-in using the sign-in sheet.

76 **2. Adjustments to the Agenda**

77 Chair Jenn Weaver noted that there was an adjustment to switch the order of
78 Item 7 and Item 8.

79 **3. Public Comments**

Chair Jenn Weaver asked if there were any members of the public signed up to speak. There were no members of the public signed up to speak during the meeting.

CONSENT AGENDA:

4. Approval of the October 11, 2023, Board Meeting Minutes

5. Agenda Item Submission Form Update

Chair Jenn Weaver asked for any comments or corrections to the consent agenda. Wendy Jacobs stated that her name along with Javiera Caballero and Leonardo Williams names were left off the October 11, 2023, Board Meeting Minutes. Wendy Jacobs suggested adding more salient comments to the minutes. Doug Plachcinski said he would take the suggestion into consideration. Michael Parker made a motion to approve the Consent Agenda. Damon Seils seconded the motion. The motion passed unanimously.

ACTION ITEMS:

6. 2055 Metropolitan Transportation Plan Schedule and Public Engagement Strategy **Kelly Fomenko, MPO Staff**

Kelly Fomenko gave the background information for the Metropolitan Transportation Plan (MTP). Mrs. Fomenko reminded the MPO board that DCHC MPO and Capital Area Metropolitan Planning Organization (CAMPO) partner to create a single MTP and are both part of the Triangle Region, which is currently an air quality attainment area (AQAA). The AQAA, by court order must be in conformity until 2027. Therefore, the 2055 MTP must be adopted no later than February 2026 and follow the four-year update cycle. The first step in developing the updated MTP is to identify the

104 schedule and public engagement plan, which will be updated to the “public engagement
105 strategy”. The schedule is subject to change based on the needs as determined by the
106 engagement itself.

107
108 Michael Parker asked how the engagement strategy fits in with the county transit
109 plans. Kelly Fomenko and Nish Trivedi reminded the board that the transit plans are a
110 piece of the MTP and important for the fiscal restraints and are included in the MTP and
111 they are making sure everything is updated. Chair Jenn Weaver commented that the
112 MPO board should understand the cycle so we will be able to explain it to the new
113 members. Wendy Jacobs asked what type of resources the MPO had for public
114 engagement and commented on the need for translation to different language for the
115 engagement survey. Doug Plachcinski responded as we are developing the next
116 annual planning program, we will be specific about the resources and Spanish
117 translation for materials.

118 A motion was made by Camille Berry to approve the use of the public engagement
119 strategy. It was seconded by Javiera Caballero. The motion passed unanimously.

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121 **7. Amendment #1 to the FY2024-2033 Transportation Improvement Program**
122 **(TIP)**
123 **Filmon Fishastion, MPO Staff**

124
125 Filmon Fishastion gave the details of Amendment #1 to the FY2024-2033
126 Transportation Improvement Program (TIP). The changes included the addition of
127 Funding to existing projects as well as adding new projects from the FY24 Call for
128 Projects. The amendment also includes carryover adjustments from FY2020-2029 TIP
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Amendments 6, 9, 13, 14, 15, and 16, which were approved by the Board in previous meetings. Mr. Fishastion also stated two projects from the Item N are not being amended into the TIP at this time as they are not in the MTP and they were inaccurately labeled as being requested by the MPO; they are HN-0013 Erwin Road turn lanes, and HN-0014 Cornwallis Road turn lanes. Wendy Jacobs asked about the two projects not included, expressing Ellen Beckmann's concerns regarding a roundabout versus a turn lane approach. She asked if NCDOT would be including complete streets in that plan and would the cost be included in those projects. Doug Plachcinski explained that these projects have already gone to the State Board of Transportation and will need to be updated to reflect they were requested by Division Five. We believe that at some point in the past there were some preliminary conversations between Division Five and the City of Durham about potential congestion at the locations which yielded these projects. Mr. Plachcinski commented that information is now several years old and the MPO would like to like to go back and reconsider and go through an intersection evaluation process to determine the best way to control those intersections, as well as make sure that the projects contain complete streets elements that are in line with what the county and city expect for their projects.

A motion was made by Damon Seils to release the FY 2024-2033 TIP for public comment. The motion was seconded by Pam Hemminger. The motion passed unanimously.

8. 2055 Metropolitan Transportation Plan (MTP) Goals & Objectives Release for Comments
Andy Henry, MPO Staff

Andy Henry reminded the Technical Committee of the process of updating the

Goals and Objectives for the 2055 MTP. The goals were attached, with there being eight goals and two to five objectives per goal that are used for many areas of work. Mr. Henry named several engagement components and dates for upcoming public comments and engagements. Mr. Henry discussed the schedule, stating the draft goals and objectives will be released today for DCHC and November 15 for CAMPO. The public engagement period will be November 15th to January 10, 2024.

Wendy Jacobs made a motion to release the MTP Goals and Objectives with the extension of the original engagement period to January 10th. The motion was seconded by Pam Hemminger. The motion passed unanimously.

9. Update Metropolitan Planning Area (MPA) Boundary and Adjusted (Smoothed) US Census Urban Area (UA) Boundary
Doug Plachcinski, AICP, CFM, DCHC MPO Executive Director

Doug Plachcinski explained the MPO's responsibility for defining the Metropolitan Planning Area (MPA), which includes land area that is anticipated to be urban in nature for the next 20 years. This requires approval by the MPO and NCDOT and for developing an adjusted (smoothed) Urban Area (UA). The adjusted (smoothed) UA boundary is reviewed and approved by NCDOT and FHWA. Per the Estimated Schedule of Activities, the adjusted (smoothed) UA boundary for each MPO is due in its entirety (MPO, NCDOT, and FHWA) by December 29, 2023. The adjusted (smoothed) UA boundary must be included in the MPA. Mr. Plachcinski gave the MPO's updated MPA Boundary and Adjusted (Smoothed) US Census Urban Area Boundary and presented maps. NCDOT encourages MPOs to adopt the MPAs at the same time as the adjusted (smoothed) UAs.

Michael Parker made a motion to approve the Metropolitan Planning Area and Smoothed US Census Urban Area Boundary. Javiera Caballero seconded the motion. The motion passed unanimously.

INFORMATIONAL ITEMS:

10. 2024 DCHC MPO Meeting Calendar **Kelly Fomenko, MPO Staff**

Kelly Fomenko presented the proposed meeting calendar for the DCHC MPO Technical Committee and Board. This includes an adjustment to the typical meeting schedule for Technical Committee meetings and Board meetings. The Technical Committee reviewed the 2024 meeting calendar and requested consideration of alternate dates. A survey was sent out to staff members with alternate dates. With this new schedule, the TC is proposing to swap weeks, so the TC meeting comes before the Board meeting, to better meet the NCDOT designated deadlines. Technical Committee meetings would occur on the second Wednesday of the month and Board meetings would occur on the fourth Tuesday of the month, with the following exceptions: July & December would have no Technical Committee or Board meetings. Javiera Cabellero suggested waiting until the new members are seated. Pam Hemminger recommended accepting the dates so the new members would be aware that if they could not attend the meetings, they could not be seated on the Board. This would be effective January 2024.

REPORTS:

11. Report from the Board Chair **Jenn Weaver, Board Chair**

Chair Jenn Weaver appointed Wendy Jacobs, Jamezetta Bedford, and Michael Parker as members to sit on the nominating committee to bring forth a new

MPO Board Chair. Chair Weaver thanked the Board for the opportunity to serve as Chairperson.

Doug Plachcinski announced the January 24, 2024 Open House and invited all members.

12. Report from the Technical Committee Chair
Nishith Trivedi, TC Chair

Nish Trivedi gave a report on Short Range Transit Plan.

13. Reports from the MPO Staff
Doug Plachcinski, AICP, CFM DCHC MPO Executive Director

Doug Plachcinski informed the board that DCHC was exploring ways with Central Pines to inform the membership about grant and funding opportunities. Mr. Plachcinski announced DCHC MPO's new Transportation Planner, Madeline Galliano.

14. NCDOT Reports:

Lisa Mathis, NC Board of Transportation

Lisa Mathis announced staff updates and changes. Eric Boyette retired, and Joey Hopkins replaced him as the new Secretary of Transportation. Chris Peoples has been promoted to Chief Operating Officer. Lumaar Sylvester has been promoted to Chief Engineer and is also the first African American to hold the position. Rueben Blakley is the new Division 8 Engineer. Mrs. Mathis reminded the board to vote for NCDOT as the 2023 AASHTO award. Mrs. Mathis gave a report on the electronic airplane.

Brandon Jones (Tracy Parrott), Division 5 – NCDOT

Tracy Parrott gave no additional report. Mr. Parrott answered the question regarding the 15-501/I-40 Interchange update and informed the board it is going through the P7 scoring process. The statewide scores come out in 2024 and there is a complimentary project included.

Wright Archer (Chad Reimakoski), Division 7 – NCDOT

Chad Reimakoski gave and update 3 projects s C-5179, U-4726K and I-3306 I-40. Work is progressing on all three projects.

Patrick Norman (Bryan Kluchar), Division 8 – NCDOT

No additional report.

Julie Bogle, Transportation Planning Division – NCDOT

No additional report.

John Grant, Traffic Operations – NCDOT

Not Present- No report.

Nick Morrison - NCDOT IMD

Not present- No report

15. Recent News, Articles, and Updates

16. DCHC Executive Director's Performance Pursuant to NCGS Section 143-318.11(a)(6): Closed Session

Camille Berry made a motion to go into a closed session. Michael

Parker seconded the motion. The motion passed unanimously.

The closed session opened at 10:15 a.m. and closed at 10:32 a.m. Javiera Cabellero made a motion to re-open the Board Meeting. Michael Parker seconded the motion. The motion passed unanimously.

Pam Hemminger approved the Board recommendation for the DCHC Executive Director's Performance effective July 1, 2023. Javiera Cabellero seconded the motion.

ADJOURNMENT:

236 There being no further business before the DCHC MPO Board, the meeting was
237 adjourned at 10:34 a.m.